

CLARBOROUGH AND WELHAM PARISH COUNCIL

Minutes of Parish Council Meeting

A meeting of the Clarborough and Welham Parish Council was held in the Village Hall on Monday, 15th April, 2013 at 6.45 p.m.

Present were: Councillor P. Gibson (Chairman); Councillors Mrs. L. S. Baines, Mrs. A. Codling, B. Codling, M. K. Collins, B. Grice, B. W. Robinson and Mrs. F. M. P. Robinson.

Also in attendance: District Councillor Mrs. K. Sutton; J. E. Salmon (Clerk); three members of the public; PC 3258 J. Fellows; PCSO 8139 D. Airey.

Confidential Items: The press and public were not admitted to the meeting during discussion of the first three items.

1. Apologies for absence

County Councillor Mrs. E. Yates

2. Declarations of Interest

B. Grice - Wheatley Energy Forum; IT Group.
Mrs. L. S. Baines - Clerk Vacancy

3. Appointment of Clerk

The Chairman reported on the meeting held on the 11th March, 2013 with Mrs. W. E. Davies.

Upon a proposal by B. W. Robinson which was seconded by B. Codling, Members resolved that Mrs. W. E. Davies be appointed as Clerk of the Parish Council with effect from the 1st May, 2013 on the terms now agreed.

The Chairman adjourned the meeting at this point to enable the Annual Public Open Meeting to take place. Meeting resumed at 8.20 p.m.

4. Matters arising from the Annual Public Open Meeting

Upon a proposal by B. W. Robinson which was seconded by B. Grice, Members agreed to support the Group intending to prepare a Neighbourhood Plan. With the approval of the Council, B. Grice agreed to sit on the Committee.

5. Minutes of the meeting held on Monday, 4th March, 2013

Upon a proposal by Mrs. L. S. Baines which was seconded by B. Grice, the Council resolved that the minutes of the meeting held on Monday, 4th March, 2013, having been circulated, be accepted as a true and correct record. The minutes were duly signed by the Chairman.

SIGNED.....CHAIRMAN

6. Minutes of the meeting held on Monday, 18th March, 2013

Upon a proposal by B. Grice which was seconded by B. W. Robinson, the Council resolved that the minutes of the meeting held on Monday, 18th March, 2013, having been circulated, be accepted as a true and correct record. The minutes were duly signed by the Chairman.

7. Matters arising from the Minutes

Minute 121i - bottle bank sign at the King's Arms - this item was reported to be 'on hold' until construction of the shop was complete.

Minute 122 - conifers had been planted at the skate park at a cost of £220.

Minute 128iii - the Chairman would investigate options for telephone and broadband services.

Minute 128iv - Chairman had reported the state of the footpath at Clarborough Hill to County Highways.

Minute 133 - Mrs. L. S. Baines raised various issues arising from a planning application, including the matter of high vehicles at the low bridge. It was noted that when the 'overheight vehicle' sign is triggered, offences do not actually get reported anywhere.

8. Play Areas

The Chairman had met with Bassetlaw Environmental Health on site at the skate park following reports of nuisance to local residents. The Environmental Health representative had noted that the Parish Council was being proactive in addressing the allegations of nuisance, and that regular inspections were being undertaken.

There had been a report of bad language being used at the skate park. The PCSO was aware and would follow up as appropriate..

A member suggested provision of a 'dummy' CCTV camera.

B. Codling reported that there were no current issues at the Village Hall play area. 20 leylandii shrubs had been planted at the skate park.

In respect of an earlier complaint re ivy, Holmes Groundcare had been asked to spray it although it appears to be not a Parish Council responsibility.

9. Highway/rights-of-way issues

The state of Big Lane had been reported to County Highways.

Members noted that the Smeath had been closed during the previous week owing to an accident.

10. Planning Applications - Nil

11. Reports of meetings

B. Codling reported on the Village Hall meeting. The Community Association had some £14,000 in hand. The Post Office had started operating in the Halford Room on Monday, Tuesday, Thursday and Friday mornings.

B. Grice reported on two meetings of Welham Realignment Group.

SIGNED.....CHAIRMAN

12. Agreement with IT Group

The Parish Council's position, set out in a statement prepared by the Chairman and Clerk was reported to the meeting (see attached).

13. Finance

Upon a proposal by Mrs. L. S. Baines which was seconded by B. Grice, the accounts for the year ended 31st March, 2013, which had been circulated, were approved unanimously. Members acknowledged their responsibility for the preparation of the statement of accounts and for the Council's internal controls, and confirmed, to the best of their knowledge and belief, compliance with items 1 to 8 of the statement of assurance contained within the Annual Return required to be submitted to the auditor appointed by the Audit Commission. Authorisation was given to the Chairman and Clerk to sign the appropriate sections of the completed annual return (Statement of Accounts and Annual Governance Statement).

The following payments were approved (cheque numbers in brackets):

	£
2012-13 payments:	
P. Gibson - Leylandii for Skate Area (1651)	200.00
P. Gibson - Payment from Chairman's Allowance for tree planting (1652)	20.00
Nottinghamshire County Council - Salt (1653)	110.00
2013-14 payment:	
Nottinghamshire Association of Local Councils - Subscription (1654)	172.20

14. Correspondence

Members noted receipt of the Clarborough Footpath No. 31 Modification Order 2013 from the County Council.

The Council noted various other items of correspondence.

15. Date and time of next Parish Council meeting

Monday 20th May at 7.00 p.m. (Annual Meeting of the Parish Council)

The Chairman closed the meeting at 9.16 p.m.

SIGNED.....CHAIRMAN

Clarborough & Welham Parish Council

IT Equipment Agreement

[References are to clauses in the 2009 Agreement]

[Clause 1] The Parish Council proposes that the IT Equipment Agreement dated the 7th December 2009 be terminated with immediate effect, as it no longer reflects the requirements of either the Parish Council or the IT Group.

[Clause 11] Provided that the IT Group agrees to this termination, the Parish Council intends to allow its router/hub to continue to be connected to the IT Group's server, thereby allowing the IT Group continued access to the Parish Council's BT Broadband wireless internet facility. This access is given by the Parish Council to the IT Group on the understanding that the Parish Council cannot be held responsible for any interruption to the service caused by BT or by other circumstances outside the control of the Parish Council. Current cost to the Parish Council £387.60 per year.

[Clauses 2, 3, 4, 7 (part)] The Parish Council proposes, with effect from a date to be decided but no later than the date of the 2013 insurance renewal, to write down to zero in its accounts the value of the eight laptop computers currently used by the IT Group. The Parish Council proposes to donate these laptop computers to the IT Group.

[Clauses 5, 6, 7 (part), 8, 9, 10] Neither the IT Group nor the Parish Council currently uses the other's printing or scanning facilities, so several clauses in the 2009 agreement are no longer relevant. The Parish Council continues to allow the IT Group reasonable access to the Bennett Room (current cost to the Parish Council £624 per year payable to the CDCA for its exclusive use).

SIGNED.....CHAIRMAN