

CLARBOROUGH AND WELHAM PARISH COUNCIL

NOTICE OF MEETING

Dear Sir/Madam,

I hereby give you notice that a meeting of the **Parish Council** of the above-named Parish will be held in the **Village Hall** on

Monday the 17th day of January, 2011 at 7.00 p.m.

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 10th day of January, 2011.

J. E. Salmon
Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meeting held on Monday, 6th December, 2010
4. Matters arising from the minutes
5. Flooding issues
6. Planning Applications & Determinations
7. Highway and footpath issues
8. Playing Field and Play Area including fencing
9. Finance (including budget and precept for 2011-2012)
10. Standing Orders and Financial Regulations - members are invited to approve, with or without amendment, the documents circulated prior to the December meeting
11. Risk Assessment - members are invited to consider the final draft document and resolve on any necessary action
12. Reports of Committees and other meetings
13. Correspondence
14. Dates and times of meetings of the Parish Council: 7th March and 4th April, 2011 at 7.00 p.m. in the Village Hall. A date and arrangements for the annual public open meeting remain to be decided.