

# CLARBOROUGH AND WELHAM PARISH COUNCIL

## Minutes of Parish Council Meeting

A meeting of the Clarborough and Welham Parish Council was held in the Village Hall on Monday, 30<sup>th</sup> July, 2012.

Present were: (10.00 am) Councillors P. Gibson (Chairman), Mrs. L. S. Baines, Mrs. A. Codling, B. Grice, B. W. Robinson and Mrs. F. M. P. Robinson; (7.00 pm) Councillors P. Gibson (Chairman), Mrs. L. S. Baines, Mrs. A. Codling, B. Codling, M. K. Collins, B. Grice, B. W. Robinson and Mrs. F. M. P. Robinson.

Also in attendance (10.00 am): J. E. Salmon (Clerk); (7.00 pm): District Councillor Mrs. K. Sutton; D. Airey (PCSO); J. E. Salmon (Clerk); five members of the public.

(10.00 am)

46. Apologies for absence - Nil

47. Declarations of Interest

Mrs. L. S. Baines - Planning Application re school

48. Planning Applications

Members considered the following five planning applications and resolved to make no observations or objections:

12/01002/RSB: Mr. D. McDonald, Field Cottage, Main Street - Extension of roof height to provide storage area.

12/01025/HSE: Mr. & Mrs. G. Peacock, Yew Tree Barn, Main Street, Welham: Extension to form utility room.

12/01026/LBA: Mr. & Mrs. G. Peacock, Yew Tree Barn, Main Street, Welham: Listed Building consent for extension to form utility room.

12/01036/FUL: Mr. R. Bunn, Clarborough Primary School: Single-storey extension to create additional break-out teaching area, minor alterations to adjacent footpaths, extension to existing canopy for covered play areas.

12/01114/HSE: Mr. M. Bradley, Braewood, Big Lane: Replacement detached double garage.

(7.00 pm)

Summary of issues raised during public session (not part of the formal minutes): (G. Herdman) pedestrian crossing; highway issues; newsletter deadline next Monday; portable appliance testing; (K. Sutton) county consultation on rural transport. (D. Airey) crime report.

M. K. Collins and B. W. Robinson signed declarations of acceptance of office.

49. Apologies for absence - Nil

SIGNED.....CHAIRMAN

50. Declarations of Interest

B. Grice - Wheatley Energy Forum

51. Planning Applications

Members received and accepted a report of the morning session (Minute 48 above).

52. Minutes of the meeting held on Monday, 18<sup>th</sup> June, 2012

Upon a proposal by M. K. Collins which was seconded by B. Grice the Council resolved that the minutes of the meeting held on Monday, 18<sup>th</sup> June, 2012, having been circulated, be accepted as a true and correct record. The minutes were duly signed by the Chairman.

53. Matters arising from the Minutes

Minute 35i: Vacancies - members discussed this item.

Minute 37ii - The Chairman had reported the issue relating to the stile.

Minute 39i - The Chairman had reported the state of the grids to John Bowler.

Minute 39iv - Members noted that the Welham sign cannot be changed; the second sign was reported to be in place.

54. Community Governance Review - Hayton

Members discussed whether the two parishes should consider amalgamation. Whilst there appeared to be no particular urgency for a change in the status quo, it was noted that some aspects of the Localism Act appeared to encourage larger grouping. It was agreed that an approach would be made to Hayton Parish Council to seek their views and to investigate possible items of common interest.

55. Code of Conduct and Revised Register of Members' Interests

Draft codes of conduct had been drafted by NALC and by Bassetlaw District Council. Upon a proposal by B. Grice which was seconded by M. K. Collins it was unanimously agreed that the NALC Code of Conduct be adopted with immediate effect. Forms for completion by members, which would be input to the register of members' interests, were distributed.

56. Data Protection Policy

Upon a proposal by Mrs. L. S. Baines which was seconded by Mrs. A. Codling it was agreed to adopt the data protection policy as circulated. Enquiries would be made at a future NALC meeting to ascertain how other parishes deal with data protection issues.

57. Christmas

(a) Welham Lights

Following discussion, it was agreed to inspect the existing lights and to ask B. W. Robinson to look at possible alternatives and report back to next meeting.

SIGNED.....CHAIRMAN

(b) Clarborough Tree/Lights

Mrs. A. Codling reported that she would be obtaining a tree.

(c) Date /other arrangements re Christmas Event (to be retained on future agendas)

The Christmas event would be held on Wednesday December 5th. Mrs. F. M. P. Robinson would deal with the mulled wine. The school and 'Father Christmas' had been contacted. The vicar would be asked to switch on the lights.

It was suggested that checks be made to ensure that there were no clashes with events organised by Village Ventures.

It was noted that the Senior Citizens party organised by the WI would be held on the 10th December. The approved grant to the WI would be paid as and when required.

58. Highway issues

Members noted the expected closure of the B1403 in September for drainage works.

Letters had been sent to the County Council and Welham Realignment Group regarding bypass proposals, but no replies had been received.

The County Council would be reminded about the need for hedge cutting in Smeath Lane.

Kath Sutton reported that Highways are dealing with the shop gutter issue.

59. Footpath, bridleway and rights-of-way issues

Members reported that the canal bank (Hop Pole to lock) was overgrown and that along the Retford - Clarborough road from the Hop Pole all grates were blocked. Most paths in Clarborough were in a similar state. The Chairman agreed to contact Laura Summers.

Members noted that the County Council had rejected an application for a Modification Order in relation to access to the canal towpath at Smeath Lane.

A letter from Kevin Durham would be acknowledged, indicating that the Parish Council maintains its previous position.

60. Hedge Cutting

Various issues reported by M. K. Collins would be actioned by the Chairman. In relation to an issue raised by Mrs. L. S. Baines, the Chairman would contact Highways.

61. Reports of meetings

Senior Citizens' Tea Party 16th July - Mrs. L. S. Baines reported.

Parish Council Liaison Group 11th July - the Clerk reported.

SIGNED.....CHAIRMAN

62. Playing field and play areas

B. Codling reported on his inspections; the gate was damaged, and P. Gibson and B. Codling would organise repairs. Work was taking place at Gill Green. The play equipment was noted to be in good condition, but there was an increase in litter.

Work had started earlier than expected on the skate area. The equipment would be installed in two weeks' time. Mrs. A. Codling would obtain a certificate of completion showing the insurance value.

63. Finance

A report on the current financial position had been circulated with the notice of meeting.

An unqualified audit opinion had been given on the 2011-12 Annual Return.

The following payments were approved (cheque numbers in brackets):

	£
Holmes Groundcare Maintenance - Grass Cutting, June (1620)	168.00
Holmes Groundcare Maintenance - Grass Cutting, July (1621)	168.00
Clement Keys - Audit 2011-2012 (1622)	342.00
Clarborough & District Community Association - January to June (1623)	444.00

64. Correspondence

The Council noted various items of correspondence.

65. Review of Members' areas of responsibility

Following the recent co-options, the following changes were made to the list of members' responsibilities:

Footpaths - M. K. Collins

Litter Picking - would be a joint effort

Snow Warden - would be a joint effort - P. Gibson would look at the grit situation

Christmas Event - add B. W. Robinson.

66. Dates and times of future Parish Council meetings

The next Parish Council meetings would be held on Mondays 10<sup>th</sup> September (2.00 pm), 22<sup>nd</sup> October (7.00 pm) and 3<sup>rd</sup> December (7.00 pm) in the Village Hall.

The Chairman closed the meeting at 9.23 p.m.

SIGNED.....CHAIRMAN