

Clarborough & Welham Parish Council

Minutes of the Parish Council Meeting held 1st July 2013 at 7.00pm
in the Clarborough Village Hall, Clarborough

22/13 Present: Cllr Gibson (Chairman) Cllr Baines, Cllr B Coding, Cllr A Coding, Cllr Collins,
Cllr Grice, Cllr Robinson and Cllr F Robinson

Others Present: W Davies (Clerk), District Cllr K athSutton,
County Councillor Liz Yates and members of the public

The Chairman adjourned the meeting at this point to allow the public session to take place.

23/13 Public Session

Matters arising from the public session:

- Discussion took place regarding the anti social behaviour on the Skate park – it was agreed to agenda this for the next meeting
- District Councillor Mrs Sutton mentioned the B.D.C match funding scheme
- County Councillor Mrs Yates confirmed that the old school site has been sold and she is currently waiting for further information. It was agreed to send a letter to the Chief Executive at N.C.C and ask for an explanation of the process they went through when selling the property
- The faulty interactive lorry sign has been reported
- The 40mph sign for Smeath Lane may be possible next year
- A traffic survey has been carried on the A620 and does not meet the require figures for the introduction of a pedestrian crossing; one if the residents is currently obtaining further signatures for the petition

The Chairman re-adjourned the Council meeting.

24/13 To receive apologies for absence

No apologies received.

25/13 To received and record Declaration of Interest from Members in any item to be discussed

Cllr Grice declared an interest in agenda item No 11 as a member of the I T Group.

26/13 To approve Minutes of the meeting held on Monday 20th May 2013

Minute No. 5/13 was amended to show Cllr Baines as the Parish Council Co-ordination of the W.I for the Senior Citizens Christmas Event and not a member of the Christmas Event Committee.

After amendments it was proposed and resolved to accept the minutes of the meeting held 20th May 2013, having been circulated, be accepted as a true and correct record. The minutes were duly signed by the Chairman.

27/13 To approve Minutes of the meeting held Monday 3rd June 2013,

It was proposed and resolved to accept the minutes of the meeting held 3rd June 2013 as a true and correct record. The minutes were duly signed by the Chairman.

28/13 To receive any updates from the minutes of the meetings held 20th May 2013 and 3rd June 2013.

9/13 Cllr Yates reported that a separate notice of work has been issued for the work on Clarborough Hill. Work has been carried out on the subsiding grids. The Chairman rang B.T and a new manhole cover is to be put in. The grass cutting on Big Lane has been carried out by N.C.C.

29/13 To report/update any Highways/rights of way issues

- Overgrown hedge at Howbeck House and the footpath on Howbeck Lane is not accessible due to overgrown vegetation – Chairman and Cllr Collins to check out
- Little Lane- overgrown hedges
- Overgrown hedges on Chapel Close; the Clerk has reported and work is to be carried out
- The interactive sign for Little Gringley Lane has been given the go ahead, the 30mph will be moved back and the interactive sign put in its place

30/13 To receive reports on Play Areas

Cllr B Codling reported that the goal mouth area on the junior football pitch will require some attention in the future; all other equipment is okay.

The skate park inspection was okay just some small twigs and branches that require clearing. Cllr Codling has put some screws in the ramp. Litter is still a problem but improving.

Cllr Collins commented that the football pitch was no good for practising and that the goal posts should be moved out to make a full sized pitch; the Chairman mentioned that the reason for the size of the pitch was due to the possibility of a footpath in the future.

The Chairman commented on the BDC match funding scheme; the deadline is 31st August so if the Councillors had a think and discuss any ideas before the deadline.

31/13 To receive any reports of meetings

Cllr Grice met with Johnny Davis one of the Senior Highways Officer to discuss various highways issues in the parishes. An action report has been emailed to the Clerk.

Cllr B Codling gave a report on behalf of the Village Hall.

It was agreed to hold an open public meeting in September to discuss the skate park issues and ask Ross Marshall from N.C.C, Sgt Crofts and any other interested parties to attend.

32/13 To consider Planning applications, note any correspondence and decision notices

Application: 13/00647/FUL

Location: St Johns Church, Church Lane, Claborough

Proposal: Replace lead on nave roof with terne coated stainless steel

The Councillors considered the above application and **resolved** by 8 votes not to make any Objections.

Decision Notices

Application: 13/00180/HSE

Proposal: Erect Single Storey Front extension and pitch roof to Dormer

Location: 35 St Johns Drive, Claborough

Decision: Grant planning permission subject to conditions

Application: 13/00189/FUL

Proposal: Extensions and alterations to existing dwelling and conversion of existing outbuildings to living accommodation. Alteration to existing stable. Erect two stable blocks and front boundary wall, carry out alterations to existing stable and change of use of land to ménage.

Location: Welham Villa, Main Street, Welham

Decision: Grant planning permission subject to conditions

Application: 13/00472/HSE

Proposal: Erect rear conservatory

Location: 34 St Johns Drive, Claborough

Decision: Grant planning permission subject to conditions

33/13 To approve the Application for Designation for the Neighbourhood Plan

It was **resolved** to approve the Application for Designation for the Neighbourhood Plan and the Chairman and Clerk signed the application form.

34/13 To discuss Telephone, Broadband and IT issues

After discussion with the Chairman of the I.T Group; the Chairman proposed having an upper limit of £1k expenditure to enable research in obtaining the best deal for a telephone and broadband package. This was seconded by Cllr Grice and therefore **resolved**.

Cllr Robinson proposed that the Parish Council purchases a new laptop, this was seconded by Cllr Baines and **resolved** to purchase one up to £450.00.

Cllr Grice proposed that the old laptop is donated to the I.T Group; this was seconded by Cllr Baines and therefore **resolved**.

35/13 Finance - To approve payments and receive financial update

The following payments were approved:

- a) P Gibson - purchase of street light bulb for Village Hall £27.00 (1660)
- b) Holmes & Groundcare Maintenance - May grass cutting £175.56 (1661)
- c) N.A.L.C - Local Council Review subscription £16.00 (1662)
- d) Isle of Axholme & North Notts Water Level Management Board £2.13 (1663)

- e) W Davies May & June wage £298.20, exps £32.05 - £330.25 (1664)
- f) Clarborough & District Community Association - 6 months rent £372.00 (1665)
- g) Holmes & Groundcare Maintenance - June grass cutting £175.56 (1666)
- h) P Gibson – labour for the fitting of the street light £35.00 (1667)

The finances for the month of May were circulated and the bank statements were available for the Councillors to view.

The Clerk reported on that the Internal Audit has been completed and the Annual Statement of Accounts has been sent to the External Auditors.

35.1 To approve new correspondence address for the Bank

It was **resolved** to alter the correspondence address for the bank to the new Clerk's address of 3 All Hallows Close, Retford, DN22 7UP; the mandate was also amended to remove Mr Salmon as a signatory and include Mrs Davies as the new Clerk.

36/13 To receive any information for future agenda items

Agenda items for the next meeting:

- To discuss the future of the skate park
- To discuss the Christmas events (The Christmas party is on the 9th December)

At this point the Chairman PCSO Alvey gave his crime report for June.

37/13 Time and date of next Parish Council meeting

The next Parish Council meeting will take place Monday 16th September 2013 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.

An extra meeting will be called over the August break if required.

The Chairman closed the meeting at 8.58pm