

CLARBOROUGH AND WELHAM PARISH COUNCIL

NOTICE OF MEETING

Dear Sir/Madam,

I hereby give you notice that a meeting of the **Parish Council** of the above-named Parish will be held in the **Village Hall** on

Monday the 4th day of March, 2013 at 7.00 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 25th day of February, 2013.

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Apologies for absence
 2. Declarations of Interest
 3. Minutes of the meeting held on Monday, 21st January, 2013
 4. Matters arising from the minutes
 5. Play Areas
 6. Highway/rights-of-way issues
(Members are reminded that as far as possible, issues should be reported as and when they arise (BEFORE the meeting) to NCC on 0300 500 8080)
 7. Planning Applications
New application received: Front extension and pitched roof to dormer, 35 St. John's Drive
 8. Reports of meetings
 9. Agreement with IT Group including proposed transfer of ownership of laptop computers
 10. Finance
 11. Correspondence
 12. Proposed dates and times of future meetings (all are Mondays at 7pm):
15 April (Annual Public Meeting followed by ordinary Parish Council meeting),
20 May (Annual Meeting of the Parish Council),
1 July, 5 August (optional), 16 September, 28 October, 2 December, 13 January and
24 February.
- Confidential Item - in accordance with the relevant legislation, the press and public may be asked to leave the meeting during discussion of the following item:
13. Vacancy - Clerk of the Parish Council