

CLARBOROUGH AND WELHAM PARISH COUNCIL

NOTICE OF MEETING

Dear Sir/Madam,

I hereby give you notice that the Annual Meeting of the **Parish Council** of the above-named Parish will be held in the **Village Hall** on

Monday the 14th day of May, 2012 at 7.00 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 30th day of April, 2012.

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Election of Chairman
2. Election of Vice-Chairman
3. Declarations of Acceptance of Office
4. Declaration of Interest forms
5. Declarations of Interest - current agenda
6. Apologies for absence
7. Membership of Committees: the Parish Council has previously appointed six committees: Playing Field, Planning, Road Safety, Christmas Event, Neighbourhood Watch, Newsletter Submissions.
It is suggested that when planning applications have to be considered - usually on Monday mornings - between normal meetings, these additional meetings should in future be convened as meetings of the full Council, to enable any member available during the daytime to take part.
Not all of the other committees have met during the past year. Members are
(a) requested to decide which of these committees is/are still required and
(b) recommended to defer appointments until the matter of co-options has been resolved.
8. Appointment of Representatives: the Parish Council has previously made ten sets of appointments, as follows (current appointments are shown where relevant): NALC Area Committee: B. Grice and Clerk; Neighbourhood Watch: P. Gibson (Co-ordinator); Footpaths Representatives: two vacancies; Notice Board Monitors: Mrs. L. S. Baines, Mrs. A. Codling and vacancies; Rampton

Hospital Community Forum: B. Grice; Estates Officer: B. Grice; Village Hall Committee: vacancy; IT Group: Mrs. L. S. Baines; Litter Picking / Grot Spots/ Dog Fouling: vacancy; Bank Signatories: Chairman, Vice-Chairman, Mrs. L. S. Baines, Mrs. F. M. P. Robinson and the Clerk, with cheques being signed by any two of the four members but not the Clerk (in accordance with statute).

9. Standing Orders, Financial Regulations and Risk Assessment - members are invited to approve, with or without amendment, re-adoption of the existing arrangements
10. Minutes of the meeting held on Monday, 2nd April, 2012
11. Matters arising from the minutes, including Minute 12 - Dog Bin, Big Lane
12. Highways issues, including by-pass and Little Gringley Lane
13. Reports of meetings
14. Planning Applications & Determinations
15. Finance
16. Correspondence
17. Procedure for co-option to fill vacancies on the Parish Council
18. Suggested dates and times of future meetings: Mondays 25th June, 30th July and 10th September, 2012 at 7.00 pm.

Clarborough & Welham Parish Council

Agenda Item No. 15 - Finance

	£	£
Opening Balance, 1 st April, 2012		29,663.93
Receipts: First instalment of precept and BDC contribution		<u>9,924.50</u>
		39,588.43
Payments:		
2012-13 Cheques per April minutes	2,769.68	
Cheques drawn subsequently	<u>366.00</u>	
	3,135.68	
Direct Debit, BT	142.96	
Standing Order, Clerk's Salary	<u>221.57</u>	
		<u>3,500.21</u>
Closing Balance		<u>36,088.22</u>

Bank Reconciliation

Balance per last Bank Statement 29,663.93
(equal to opening fund balance - no current year transactions have gone through yet)