

CLARBOROUGH AND WELHAM PARISH COUNCIL

Minutes of Parish Council Meeting

The Annual Meeting of the Clarbrough and Welham Parish Council was held in the Village Hall on Monday, 14th May, 2012 at 7.00 p.m.

Present were: Councillors P. Gibson (Chairman), Mrs. L. S. Baines, Mrs. A. Codling, B. Codling, B. Grice and Mrs. F. M. P. Robinson.

Also in attendance: District Councillor Mrs. K. Sutton (from 7.36); D. Airey (PCSO); J. E. Salmon (Clerk); 12 members of the public.

15. Election of Chairman

Upon a proposal by B. Grice which was seconded by B. Codling the meeting agreed unanimously to elect P. Gibson as Chairman for the ensuing year.

16. Election of Vice-Chairman

Upon a proposal by P. Gibson which was seconded by B. Grice the meeting agreed unanimously to elect Mrs. A. Codling as Vice-Chairman for the ensuing year.

17. Declarations of Acceptance of Office

Declarations of acceptance of office as parish councillors were provided by all six members, as was a declaration of acceptance of the office of Chairman. The declarations were duly signed by the Clerk, being the 'Proper Officer' of the Council for this purpose.

18. Declaration of Interest forms

Five completed 'declaration of interest' forms were submitted by members; the remaining one would be completed prior to the next meeting.

The Chairman closed the meeting at this point, for a public session.

(a) Mrs. Waring and Nigel Williams spoke on behalf of the Welham realignment committee. Issues: lorries reversing; Smeath Lane; Carr Hill School; removal from the Nottinghamshire County Council programme (Transport plan) 27th January 2011 without consultation. The Clerk would write to Nottinghamshire County Council (Councillor Richard Jackson, understood to be the County Council's cabinet member for highways and transport) asking why the scheme was taken out of the transport plan without consultation, with copies to the MP and the Department for Transport.

(b) G. Herdman reported that funding for access for disabled people at the churchyard had not been approved. No official notification had been received.

(c) PAT testing - G. Herdman reported that he was working with the Community Association.

SIGNED.....CHAIRMAN

(d) G. Herdman referred to the proposed footpath from the village hall to the school. This matter would be placed on the next agenda.

(e) G. Herdman referred to a proposal to change the name of the newsletter to 'journal'.

(f) P. Peck referred to a signage issue at Hop Pole.

(g) M. K. Collins reported that the grid at Celery Meadows was blocked, and there was also an issue on Church Lane.

(h) Mrs. V. Lilley referred to a pile of trees on Little Lane. The matter had already been reported to Laura Summers, and the Chairman would follow it up.

(j) The PCSO gave his report for April.

19. Declarations of Interest - current agenda

Wheatley Energy Forum: B. Grice

20. Apologies for absence

County Councillor Mrs. E. Yates

21. Membership of Committees 2012-2013

The Parish Council resolved to establish the following committees:

Playing Field Committee - Mrs. A. Codling, B. Codling, B. Grice

Road Safety Committee - P. Gibson, B. Grice, Mrs. F. M. P. Robinson

Christmas Event Committee - Mrs. A. Codling, B. Codling, Mrs. F. M. P. Robinson

22. Appointment of Representatives

Upon a proposal by P. Gibson which was seconded by Mrs. L. S. Baines, the Parish Council resolved to appoint the following members as representatives:

NALC Area Committee: B. Grice; Clerk

Footpaths Representatives: leave in abeyance

Notice Board Monitors: Mrs. A. Codling; P. Gibson (for Welham); Clerk

Rampton Hospital Community Forum: B. Grice

Estates Officer: B. Grice

Village Hall Committee Representative: B. Codling

Litter Picking / Grot Spots/ Dog Fouling: leave in abeyance

Snow Warden: leave in abeyance

Bank Signatories: Chairman (P. Gibson), Vice-Chairman (Mrs. A. Codling), Mrs. L. S. Baines, Mrs. F. M. P. Robinson and the Clerk, with cheques being signed by any two of the four named members.

SIGNED.....CHAIRMAN

23. Standing Orders, Financial Regulations and Risk Assessment

Upon a proposal by B. Codling which was seconded by Mrs. L. S. Baines, it was agreed to re-adopt the Standing Orders and Financial Regulations as circulated.

In respect of the draft Risk Assessment, it was suggested that the position in respect of data protection be checked and that, having regard to the shortfall in nominations at the recent election, the risk of incurring costs on a by-election be recategorised as 'low'. Upon a proposal by Mrs. A. Codling which was seconded by Mrs. L. S. Baines, the amended risk assessment was approved unanimously.

24. Minutes of the meeting held on Monday, 2nd April, 2012

Upon a proposal by Mrs. L. S. Baines which was seconded by B. Grice the Council resolved that the minutes of the meeting held on Monday, 2nd April, 2012, having been circulated, be accepted as a true and correct record. The minutes were duly signed by the Chairman.

25. Matters Arising from the Minutes

Minute 9 - Village Signs - Information from the County Council was still awaited.

Minute 10 - Queen's Diamond Jubilee - the proposals by Village Ventures were noted and approved.

Minute 12 - Dog Bin - members noted that there had been an error in the decision-making process at the previous meeting. Upon a proposal by P. Gibson which was seconded by Mrs. A. Codling, it was unanimously agreed to purchase a dog bin for Big Lane at a cost of approximately £100.

26. Highway issues

Bypass - see notes on public session above.

Little Gringley Lane - it was agreed that a Highways representative be invited to attend a suitable future meeting.

27. Reports of meetings

The Clerk reported on a NALC/NCC seminar on Localism held on the 17th April.

Mrs. L. S. Baines reported on the Police Priority Setting Group meeting held on the 11th April. The next meeting would be held at Retford Town Hall on the 11th July at 6.30 pm.

The Senior Citizens' Tea Party would be held on Monday 16 July.

28. Finance

The following payments were approved (cheque numbers in brackets):

	£
Nottinghamshire County Council - Salt (1610)	198.00
Holmes Groundcare Maintenance - Grass Cutting, April (1611)	168.00
Adam Freeman - s. 137 Donation from Chairman's Allowance towards costs of Kenya expedition in 2013 (1612)	25.00

29. Planning Applications and Determinations

No new applications or decision notices had been received.

30. Correspondence

Members noted a proposal by the County Council to add to the Definitive Map a short footpath between Whinleys Road and existing footpath 18.

Whilst no official notification had been received, it was understood that an application for NCC Local Improvement Scheme funding for access to Clarborough Churchyard for disabled people had been unsuccessful (see notes of public session above). The Clerk would follow this matter up, including contacting the rights-of-way team.

Members noted an invitation by the County Council to participate in a pilot 'Lengthsman' scheme.

The Council noted various other items of correspondence.

31. Co-options to the Parish Council

Expressions of interest were invited, to which consideration would be given at the next meeting.

32. Dates and times of future Parish Council meetings

The next Parish Council meetings would be held on Mondays 18th June (6.30 pm), 30th July (7.00 pm) and 10th September (2.00 pm) in the Village Hall.

The Chairman closed the meeting at 8.29 p.m.

SIGNED.....CHAIRMAN