

CLARBOROUGH & WELHAM PARISH COUNCIL

Minutes of Parish Council Meeting

A meeting of the Clarborough & Welham Parish Council was held in the Village Hall on Monday, 2nd September, 1996 at 7.30 p.m.

Present were: Councillors W. H. Bradley (Chairman), Mrs. L. Baines, S. Bradshaw, C. Burden, B. Hogg, R. S. Kay, Mrs. F. Shaw.
J. E. Salmon (Clerk).
Two members of the public.

1. Apologies for absence

Mrs. J. A. Cobb, Mrs. S. Goodhand

2. Minutes of the previous meeting

The Council resolved that the minutes of the previous meeting, held on Monday, 5th August, 1996, having been circulated, be accepted as a true and correct record. The minutes were duly signed by the Chairman.

3. Matters Arising

(i) Minute 3(1) - No reply had been received from the County Council in respect of the proposed meeting concerning the Parish Paths Partnership (P3) Scheme.

(ii) Minute 3(3) - Mr. Bradshaw indicated that the County Council had confirmed that the lay-by on Smeath Lane was for the use of residents. There was no further action the Parish Council could take.

(iii) Minute 3(5) - Mr. Bradley reported that the village bus was again well-used. The Council asked the Clerk to contact the village correspondent with a view to obtaining publicity for the fact that this facility is available free to retired people aged 60 (not 65) and over.

(iv) Minute 3(10) - The driveway lighting had been subject to vandalism. Mr Bradshaw agreed to replace one bulb, and the issue would be considered again at the next meeting.

(v) Minute 3(11) - The Anglian Water Main Replacement works on Big Lane had started.

(vi) Minute 3(13) - Mrs. Shaw read to the meeting a letter dated the 12th August relating to the dam, which she had received from the Environmental Agency.

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(vii) Minute 3(14) - The Clerk reported that a letter had been received from Nottinghamshire Constabulary. Checks had revealed that speeds were not attained to a level which would result in prosecution, because speeds were limited by the sharp bend.

(viii) Minute 3(15) - Mrs. Shaw had spoken to Mark Evans of Bassetlaw District Council about the new sign for Hillview Crescent. It had been ordered and the meeting was advised that it would be erected, despite the fact that Mrs Baines was still in possession of the original sign. The Council requested the Clerk to follow the matter up by letter if he was advised that the new sign had not been erected within approximately one week.

(ix) Minute 4(j) - A letter had been sent in respect of the overhanging bush at Clarborough Hill.

(x) Minute 7 - Mrs. Shaw reported on the meeting with the Creswell Groundwork Trust which had taken place on the 7th August. The Trust may have a Report ready for the October meeting of the Parish Council; it was agreed that in this event the meeting would need to start at 7.00 p.m.

4. Correspondence

The Group Manager (Countryside), Nottinghamshire County Council, had requested current addresses for listed previous occupiers of Cherry Holt, in relation to a right-of-way claim past Cherry Holt into the Rathole Lane Nature Reserve. Most were deceased or not known, but the Clerk would reply supplying the limited information available.

The Council noted the following correspondence/literature:

Nottinghamshire Association of Local Councils - Advance notice of a briefing meeting in November on the new Accounts and Audit Regulations

Nottinghamshire County Council - Routine Highway Inspection Patrols

NCC/BDC - Copies of first edition of "Parish File"

Nottinghamshire County Council - Development Control Questionnaire

Environment Agency - Customer Charter

Bassetlaw Community Health Council - Annual Report

Bassetlaw District Council - Seminar on 16th September re Village Design Statements

Bassetlaw District Council - Advance notice of Annual Reception for Parish Councils

Rural Crime Reduction Working Party papers

Nottinghamshire Rural Community Council - Minutes and notice of Annual General Meeting

Retford Charter Office - Newsletter No. 10

Dr. J. M. Walker - letter re footpaths

D.A.R.E. - letter

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5. Finance

The following statement of income and expenditure was read to the meeting:

	£	
Balance brought forward	7,273.84	
Bank Interest, 29th March to 22nd June, 1996	<u>54.57</u>	
Subtotal prior to regular payments	7,328.41	
Clerk's Salary paid by Standing Order	<u>100.00</u>	
Subtotal after regular payments	7,228.41	
Payments approved per minutes of the previous meeting	<u>201.25</u>	
Balance carried forward:	£	
Business Reserve Account	6,205.52	
Current Account	<u>821.64</u>	
		<u>7,027.16</u>

The following accounts were approved for payment:

C. D. C. A. - Room Hire, 2nd September, 1996	8.50
Mr. B. L. Bennett - Gates, Litter Pick and Play Equipment check, August 1996	73.00
Mr. T. Bradley, KTS Contracts - Grass Cutting	58.75
Unity Coaches - August Shopping Runs (5 Thursdays)	<u>50.00</u>
Total which will appear as "Payments approved" in the next minutes	<u>190.25</u>

6. Planning Applications and Determinations

There were no items of correspondence from the District Council. However, members understood that approval had been given for a caravan and camping site at the King's Arms. The Clerk was asked to write to the Planning Department seeking confirmation or otherwise.

7. Playing Field and Parish Land

The strimming had been carried out. Mrs. Shaw undertook to seek expert advice with regard to the relocation of the goalposts.

The Parish Council considered the possibility of financing 5-a-side nets for the small playing field near the canal. Mr. Bradshaw would ascertain details of costs; this matter could also be the subject of consultation.

8. Estates

Mowing had taken place as agreed.

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9. Dog Fouling

There was nothing further to report.

10. Public Transport

There was nothing further to report.

11. Roads and Footways

The matter of lorries travelling via Smeath Lane would be considered at the next meeting.

It was agreed that a letter be sent to the County Council in respect of a crack in the footpath on the corner at the foot of Clarborough Hill, probably caused by lorries.

A letter would also be sent to British Waterways in respect of outstanding matters.

12. Reports of Meetings

There were no reports of meetings.

Next Meeting: Monday, 7th October, 1996 at 7 or 7.30 p.m. (see Minute 3(x) above).

The Chairman closed the meeting.

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CLARBOROUGH & WELHAM PARISH COUNCIL

Minutes of Parish Council Meeting

A meeting of the Clarborough & Welham Parish Council was held in the Village Hall on Monday, 4th November, 1996 at 7.00 p.m.

Present were: Councillors W. H. Bradley (Chairman), Mrs. L. S. Baines, S. Bradshaw, Mrs. J. A. Cobb, Mrs. S. M. Goodhand, B. K. Hogg, R. S. Kay, Mrs. F. G. Shaw; Joanne Smyth (NCC Rights of Way Section); J. E. Salmon (Clerk);
Two members of the public.

1. Parish Paths Partnership (P3) Scheme

Joanne Smyth gave a summary of the scheme. For parishes entering into a partnership arrangement, grant aid is available for the following four elements, of which the first two are essential: condition survey; upgrading/maintenance; promotion/publicity; celebration/events. Partnership is mutually advantageous: to the Highways Authority (NCC) as it frees up resources which would otherwise be devoted to minor issues; to the parish, as grant aid is available for the first time; and to landowners, as their responsibilities are clarified and relationships with public authorities are enhanced.

It was agreed that the three path wardens would meet Joanne Smyth on Thursday, 14th November, 1996 to walk the paths (weather permitting), commencing at 9.30 a.m. from Manor Farm.

2. Apologies for absence

Apologies had been received from C. Burden.

3. Minutes of the previous meeting

Upon a proposal by S. Bradshaw which was seconded by Mrs. L. S. Baines, the Council resolved that the minutes of the previous meeting, held on Monday, 7th October, 1996, having been circulated, be accepted as a true and correct record. The minutes were duly signed by the Chairman.

4. Matters Arising from the Minutes

(a) Minute 1 - Groundwork Creswell - At the Open Meeting held on the 28th October, 1996, it had been agreed that a working party would meet at St. John's Drive on Sunday, 17th

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November, starting at 11.00 a.m. Notices would be posted and R. S. Kay undertook to produce 20 copies for distribution in St. John's Drive.

(b) Minute 5(b) - Driveway Lighting - Mr. Waring had been asked to attend to the fault. A letter from the Community Association, which gave further details of the problem, was read to the meeting, and it was agreed that Mr. Waring be contacted again.

(c) Minute 5(c) - King's Arms - Caravan and Camping Site - a reply from the District Council Planning Department was read to the meeting. The letter sent to the King's Arms had not arrived, and it was agreed that a further copy be provided.

(d) Minute 5(e) - British Waterways had been unable to establish to whom Mrs. Shaw had spoken, but they would endeavour to inspect the area in the near future and take the necessary steps to improve the appearance of the land if needed. They requested further clarification regarding the cycling issue, and a further letter would be sent.

(e) Minute 6 - Car Boot Sales - The meeting considered the insurance issues affecting use of the car park.

(f) Minute 13 - Street Lighting, Little Lane - the County Council accept that replacement by lanterns of a higher specification would be beneficial, but they were suffering from "a severe lack of finance for this type of work." The request has been included in their "future proposals" file. As there was a community safety issue, Mrs. F. G. Shaw would contact the police.

5. Correspondence

A letter from Mr. C. W. Cave was considered. It was resolved that a reply be sent, indicating that (i) Standing Orders had not been contravened, as an offer of basketball posts and nets had *not* been turned down at the August meeting and (ii) the improvements at Smeath Lane do not involve land owned by the District Council.

The Council noted the following correspondence/literature:

- (a) Nottinghamshire Public Transport Map and Guide
- (b) Retford - Bawtry bus timetables
- (c) Nottinghamshire Association of Local Councils Annual Report 1995/96
- (d) Life Education Centre
- (e) Bassetlaw District Council - Recycling
- (f) Anglian Water - Emergency Procedures
- (g) Rampton Hospital Authority - Notes from the Community Forum meeting, also "Putting Patients First" - An inaugural review, 1996
- (h) Nottinghamshire County Council - "Parish File" and various other papers
- (i) Environment Agency - Rivers Idle and Torne Catchment Management Plan/Action Plan
- (j) Highways Briefing for November 1996

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(k) Clarborough & District Community Association - letter (i) indicating that the approved loan of £400 would not now be required and (ii) confirming telephone conversation with the Clerk to the effect that additional bookings of the Village Hall should be confirmed in writing.

6. Finance

The following statement of income and expenditure was presented to the meeting:

	£
Balance as reported at last meeting	6,736.91
Bassetlaw District Council - Precept/Contributions for second half-year, 1996/97	3,195.00
Bassetlaw District Council - Recycling	<u>17.14</u>
	9,949.05
Clerk's Salary paid by Standing Order	<u>100.00</u>
Subtotal	9,849.05
Payments approved per minutes of last meeting	<u>260.03</u>
Balance carried forward:	<u>9,589.02</u>

The following accounts were approved for payment:

	£
Clarborough Village Activities Group - Grant (as approved at the last meeting) for children's party	30.00
C. D. C. A. - Multi-Sports Activity Day, 22nd October, 1996	10.00
C. D. C. A. - Room Hire, 21st October, 1996	8.50
C. D. C. A. - Room Hire, 28th October, 1996	8.50
C. D. C. A. - Room Hire, 4th November, 1996	8.50
Mr. B. L. Bennett - Gates, Litter Pick and Play Equipment check, October 1996	73.00
(it was agreed that in future the monthly cheque would be collected from Mr. S. Bradshaw)	
Poppy Appeal - Invoice for £13	15.00
(The meeting agreed to a proposal by B. K. Hogg, seconded by S. Bradshaw, that the amount paid be £15)	
Unity Coaches - October Shopping Runs (5 Thursdays)	<u>50.00</u>
Total which will appear as "Payments approved" in next month's statement	<u>203.50</u>

The Clerk reported on the position relating to petty cash. The meeting agreed that a petty cash float be no longer held and that minor items of expenditure be reimbursed to the Clerk retrospectively following approval by the Parish Council, with the first such claim being considered at the next meeting.

7. Planning Applications and Determinations

New Applications: Nil

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Determinations:

I/10/96/8 - R. Metcalfe - rebuild bay windows, Welham Grange - granted conditionally

I/10/96/9 - R. Metcalfe - various works, Welham Grange - listed building consent granted conditionally

I/10/96/12 - P. Gibson - erect porch, kitchen and conservatory extensions, 14 South View Drive - granted conditionally

I/10/96/13 - Mr. and Mrs. L. Wells - Erect House/Garage, rear of Main Street - refused

I/10/96/14 - Mercury Telecommunications, Leverton Road - install two antenna dishes on existing tower and construct equipment cabin - works may be carried out without prior approval of siting/appearance.

8. Traffic Committee

A letter from the Council for the Protection of Rural England invited Parish Councils to carry out a traffic count during November.

Mrs. F. G. Shaw reported on the meeting of the Traffic Committee held on the 21st October. The Power Station representatives had been unable to attend, but they would attend a future meeting when police and highways representatives would be present. A lengthy discussion had taken place in respect of the A620. Ollerton Police would be asked to carry out speed checks.

It was agreed that a letter be sent to British Waterways querying the suitability of the bridge on Smeath Lane (close to the Gate Inn) for carrying the power station traffic consisting of large numbers of lorries.

9. Playing Field and Parish Land

Wicksteed Leisure had recently carried out a safety inspection. No spare parts were required but rectification works were required to the surface under the flat swing. A quotation had been requested from them, and it was agreed that a further one be obtained from Nottinghamshire County Council Leisure Services.

AGN Fencing Limited had quoted £129.28 + V.A.T. for fence repairs. It was agreed that no further quotation be sought and AGN be instructed to do the work.

The five-a-side and basketball nets had been delivered.

Rhys Lewis had given advice re shortening the pitch and would come back with specifications. It was agreed that quotations be obtained from Ray Leigh and David Palfreman for moving one goalpost; Mrs. Shaw had the relevant details.

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It was agreed that the Clerk should write to the Head of Corporate Policy and Administration at Bassetlaw District Council, expressing the Parish Council's wish to be involved with Village Design Statements.

10. Estates

The Labour Group had not yet replied re the availability of land for the Millenium Greens Scheme.

11. Roads and Footways

The situation re Little Lane had been overtaken by events before letters could be sent as agreed at the last meeting. The further letters received from the County Council and from Walkers Solicitors were read to the meeting. It was agreed that the Clerk write to Walkers indicating that the Parish Council would be pleased to hear of any reply from Jackson Quinn, the other party's solicitors.

12. Reports of Meetings

Mrs. Shaw reported on the Annual General Meeting of the Nottinghamshire Association of Local Councils, held on the 31st October, 1996. There had been a long discussion on the 7½% subscription increase, and in consequence the meeting had resolved that office efficiency be addressed. Details of future meetings were also given.

13. Date and Time of Next Meeting

Monday, 2nd December, 1996 at 7.00 p.m. subject to Terry Reynolds of Neighbourhood Watch being able to attend.

14. Retirement of Mrs. Gwen Halford

Reference was made to progress on marking the retirement of Mrs. Halford as Parish Clerk.

15. Christmas Event

Mrs. J. A. Cobb would make appropriate arrangements.

The Chairman closed the meeting.

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CLARBOROUGH & WELHAM PARISH COUNCIL

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A meeting of the Clarborough & Welham Parish Council was held in the Village Hall on Monday, 2nd December, 1996 at 7.00 p.m.

Present were: Councillors Mrs. F. G. Shaw (Vice-Chairman, in the Chair), Mrs. L. S. Baines, S. Bradshaw, C. Burden, Mrs. J. A. Cobb, Mrs. S. M. Goodhand, B. K. Hogg, R. S. Kay; Terry Reynolds (Neighbourhood Watch); J. E. Salmon (Clerk); Three members of the public.

1. Neighbourhood Watch

Terry Reynolds (Chairman, Bassetlaw Neighbourhood Watch) gave a summary of the "Ringmaster" communications system. The Parish Council discussed with him various matters relating to current policing methods.

2. Apologies for absence

Apologies had been received from W. H. Bradley.

3. Minutes of the previous meeting

Upon a proposal by S. Bradshaw which was seconded by Mrs. L. S. Baines, the Council resolved that the minutes of the previous meeting, held on Monday, 4th November, 1996, having been circulated, be accepted as a true and correct record. The minutes were duly signed by the Chairman.

4. Matters Arising from the Minutes

(a) Minute 1 - P3 Scheme - The meeting with Joanne Smyth had taken the form of a training session. The group would wait for better weather before walking the paths.

(b) Minute 4(b) - Driveway Lighting - A further letter explaining the current position had been received from the Clarborough and District Community Association, and Mr. Waring had submitted a quotation for a 150 watt floodlight at a cost of £172.40 + V.A.T. S. Bradshaw had obtained quotes from the County Council for a lighting column in the sums of £230 + V.A.T. (new) or £150 + V.A.T. (second hand); David Astley of NCC would be asked what their proposals were. It was proposed by C. Burden and seconded by S. Bradshaw that the District Council be asked whether the Parish Council could be permitted to erect a column. This proposition was not put to the vote as R. S. Kay proposed and B. K. Hogg seconded an

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amendment that a further quote be obtained from Mr. Waring for a pole light and a further quote from Mr. R. Dunstan for a bulkhead light. The amendment was approved by the meeting.

(c) Minute 4(d) - Cycling on Towpath - British Waterways had confirmed that cycling contravened the Bye-Laws; their Patrol Officer would be pleased to receive names or descriptions of persistent offenders.

(d) Minute 8 - Bridge on Smeath Lane - British Waterways had indicated that the bridge has no weight restriction and that if the Parish Council wish to pursue the matter, contact should be made with the County Council. The Parish Council agreed that the County Council (Nottingham Office) be duly contacted.

5. Correspondence

The Council noted the following correspondence/literature:

(a) Goodwin Charity - Notice of meeting on 16th January, 1997 for one representative from each Parish Council, to discuss procedures for ensuring that the funds reach the poor and needy.

It was agreed that Mrs. Shaw would attend.

(b) Bassetlaw District Council -

(i) Draft Register of Electors 1997/98

(ii) Home Composting

(iii) Income from paper recycling to be passed in full to Parish Councils

(iv) Dogs (Fouling of Land) Act 1996

(c) Treswell with Cottam Parish Council - Society of Local Council Clerks - it was proposed by S. Bradshaw and seconded by Mrs. L. S. Baines that Claborough Parish Council pay one-third of the subscription, and this was approved by the Parish Council.

(d) Nottinghamshire County Council -

(i) Structure Plan - it was agreed that copies of any documentation available free of charge be obtained

(ii) Winter Salting Routes 1996-97

(iii) Highways Briefing December 1996

(e) East Midlands Arts Board - Roadshow

(f) Department of the Environment - Rural England 1996

(g) Retford Times - Acknowledgement of recent contribution to "Views from the Villages"

(h) National Association of Local Councils - "Local Council Review" for November 1996

(i) Verbal request for litter bin at shop - Mrs. F. G. Shaw agreed to speak to Gill Blenkinsop

(j) N. C. Inman - Facilities for young people in the village - it was agreed that the letter be acknowledged and the matter be deferred to the next meeting, at which Rhys Lewis of Bassetlaw District Council be invited to present a paper.

(k) Mrs. Gwen Halford - letter acknowledging the presentation to record her retirement as Clerk

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(l) H. B. Bartle re Beacon site rent - Invoice for £5 re 1996 and £5 re 1997 - Upon a proposal by B.K. Hogg which was seconded by S. Bradshaw, the Council agreed to pay the sum of £10 as requested and to ask Walkers Solicitors to prepare an agreement.

(m) B. Palfreman and Sons Ltd. had quoted £50 + V.A.T. for moving the goalpost. It was agreed that the matter be held in abeyance until the next meeting, when it was hoped that Rhys Lewis would be in attendance.

(n) Mrs. P. Rawlins had requested the provision of a seat on the disputed land at Little Lane. The meeting resolved to seek advice from Walkers Solicitors and to enquire of them as to the nature of the evidence re ownership.

6. Finance

The meeting agreed to the updated mandate.

The following statement of income and expenditure was presented to the meeting:

	£
Balance as reported at last meeting	9,589.02
Clerk's Salary paid by Standing Order	<u>100.00</u>
Subtotal	9,489.02
Payments approved per minutes of last meeting	<u>203.50</u>
Balance carried forward:	<u>9,285.52</u>

The following accounts were approved for payment:

	£
C. D. C. A. - Room Hire, 25th and 28th November and 2nd December, 1996	25.50
Mr. B. L. Bennett - Gates, Litter Pick and Play Equipment check, November 1996	73.00
KTS Contracts - Grass Cutting from 7th October, 1996	29.38
Bishop Sports and Leisure Limited - Goals/Nets	646.25
Expenses incurred by Clerk	18.29
Expenses incurred by Mrs. F. G. Shaw	30.22
H. B. Bartle - Beacon site rent for 1996 and 1997	10.00
Unity Coaches - November Shopping Runs (4 Thursdays)	<u>40.00</u>

Total which will appear as "Payments approved" in next month's statement 872.64

It was noted that a seminar was to be held on the revised Accounts and Audit Regulations.

7. Planning Applications and Determinations

New Applications:

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1/10/96/16 - Three Board Signs, Kings Arms, Main Street - Parish Council approved unanimously

1/10/96/17 - Retain Porch, 11 St. John's Drive - Parish Council approved unanimously

1/10/96/18 - Convert Existing Outbuildings to Dwelling, Hillcrest Bungalow- Parish Council approved unanimously, with a comment that as much of the existing building as possible should be retained

Determinations:

1/10/96/15 - Mr. Gabbitas, 61 Boad Gores - Erect two storey extension - granted conditionally

8. Sylvia Hewitt Benevolent Fund

A letter had been received from Mr. N. C. Inman requesting a contribution. It was agreed that the letter be acknowledged and copied to the County Secretary of NALC at Southwell to clarify whether statutory authority existed for the Council to meet such a request.

9. School Governors' Reports

It was noted that the representative, Rev. R. Goodhand, was appointed by Hayton but represents all three parishes (Hayton, Claborough and Clayworth). He had indicated to Mr. Bradshaw that he would be prepared to submit an annual report. The meeting agreed that an appropriate letter be sent to Mr. Goodhand prior to the annual parish meeting.

10. Traffic Committee

No further meeting had been held since the one held on the 21st October as already reported. Mrs. Shaw reported on a further letter which had been received from the County Council. It contained "much more appropriate" traffic speed data. She would call a further meeting in the new year.

11. Playing Field and Parish Land

(a) A letter from Bassetlaw District Council indicated that two communities within Bassetlaw had already been selected as part of the national pilot scheme for Village Design Statements. It may still be possible for Claborough to be part of a "second wave".

(b) An information leaflet on Village Design Statements had been received from the Countryside Commission.

(c) A promotional leaflet for Europlay Safety Surfaces had been received.

(d) AGN Fencing had carried out the requested work.

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(e) Wicksteed Leisure were unable to quote for repairs to the damaged Notts. Turf Surfacing; they had recommended that the suppliers be contacted. Nottinghamshire County Council Leisure Services had not replied to a request for a quotation; it was agreed that a reminder be sent, stressing the urgency.

(f) As agreed at the previous meeting, two quotations had been sought for the relocation of the goalpost. Palfremans had replied (see Minute 5(m) above); the other quotation would be pursued.

(g) Mrs F. G. Shaw reported on the Village Improvement Working Party which had taken place on the 17th November. The meeting resolved (i) that a letter be sent to Mr. M. Baines requesting the loan of a rotovator and (ii) Jed Naylor be asked for further information re shrubs.

(h) It was resolved that a letter be sent to the Executive Director of Community Services, BDC, requesting that the land between Celery Meadows and St. John's Drive be mown/tidied up.

12. Estates

A reply from the District Council re land for the Millennium Greens Scheme was read to the meeting. It was resolved that a working party be formed, comprising Mrs. L. S. Baines, S. Bradshaw, C. Burden, Mrs. J. A. Cobb and Mrs. F. G. Shaw, and that Bassetlaw District Council be informed accordingly with a view to arranging a future meeting.

13. Roads and Footways

Further correspondence with the Parish Council's Solicitors in respect of Little Lane was read to the meeting. It was agreed that matters be progressed as already resolved at Minute 5(n) above.

The broken "Church Lane" sign had already been reported.

It was agreed that the Clerk should write to Jack Read of the Rights-of-Way Section at Nottingham, enquiring as to progress with works on footpaths/rights of way.

The pruning had been carried out in Howbeck Lane.

It was agreed that a letter be sent to British Gas Trading (Leicester) re marking of the pipes which cross the dyke in Big Lane, as they had been hit by the mower.

14. Reports of Meetings

Mrs. Shaw reported on the Parish Council Liaison Meeting. Rural Crime was discussed and it was now known that the police were unable to assist with the cost of lighting improvements as discussed at a previous parish council meeting. It was agreed that the Clerk write to the

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Chairman of the County Council's Finance Committee requesting an increase in the Road Maintenance budget.

15. Date and Time of Next Meeting

Monday, 6th January, 1997 at 7.30 p.m., or 7.00 if Rhys Lewis could attend.

The Vice-Chairman closed the meeting.

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