

# **CLARBOROUGH AND WELHAM PARISH COUNCIL**

## **NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL**

Dear Sir/Madam,

I hereby give you notice that the Meeting of the Parish Council of the above-named Parish will be held in the Clarborough Village Hall , Main Street, Clarborough on

**Monday 9th May 2016 at 7.15 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 2nd May 2016

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Clerk of the Parish Council

### **BUSINESS TO BE TRANSACTED**

1. Election of Chairman
2. Election of Vice-Chairman
3. To receive Declarations of Office
4. To receive apologies for absence
5. To receive any Declarations of Interest in any items on the agenda
6. Open session for members of the public to speak and to receive reports from the District & County Councillors, PCSO Airey & Mr Howard Footpath Warden
7. To approve minutes of the meeting held 11<sup>th</sup> April 2016
8. To receive updates from the minutes of the meeting held 11<sup>th</sup> April 2016
9. To appoint membership of committees for 2016-17
10. To receive reports from other meetings
11. To receive play area inspection reports
12. To consider planning applications, note any correspondence and decision notices
13. To receive Neighbourhood Plan update
14. To review financial risk assessment
15. To appoint the Internal Auditor for 2016/17
16. To confirm signatories for the Nat West Bank
17. Finance: – To approve payments
18. To approve the accounts for 31<sup>st</sup> March 2016 and sign the Annual Governance Statement
19. Review of Financial Regulations, Standing Orders and policies
20. To report any Highways/Rights of Way/Service faults
21. To receive update on the Queen II 90<sup>th</sup> birthday event
22. To consider any response to the Notts County Council's registration to use the tips
23. To receive any items for information and future agenda items
24. Time and date of next Parish Council Meeting