

**CLARBOROUGH AND WELHAM PARISH COUNCIL**

I hereby give you notice that the Annual Meeting of the Clarborough and Welham Parish Council will be held in the Clarborough Village Hall, Main Street, Clarborough on

**Monday 15th May 2017 at 7.15pm**

Dated this 8th May 2016

*W Davies*

Parish Clerk

**BUSINESS TO BE TRANSACTED**

- 1 Election of Chairman
- 2 Election of Vice-Chair
- 3 To receive signed Declarations of Office
- 4 To receive apologies for absence
- 5 To receive any Declarations of Interest in any items on the agenda
- 6 Open session for members of the public to speak and to receive reports from the District & County Councillors, PCSO Airey and Mr Oakes Footpath Warden
- 7 To approve the minutes of the meeting held 3rd April 2017
- 8 To receive updates from the minutes of the meeting held 3rd April 2017
- 9 To appoint memberships of working parties for 2017-18
- 10 To appoint the Internal Auditor for 2017/18
- 11 To review signatories for the Nat West Bank
- 12 To review the financial risk assessment
- 13 To approve the Annual Governance Statement for 31st March 2017
- 14 To approve the Annual Statement of Accounts for 31st March 2017
- 15 To review the Financial Regulations, Standing Orders and review/adopt policies
- 16 Finances - to approve payments and receive financial update
- 17 To consider request for a £60 donation from the Parish Pasture Allotment Ass
- 18 To receive reports from other meetings
- 19 To receive play area inspection reports
- 20 To consider planning applications, note any planning correspondence and decisions  
**Application: 17/00592/HSE**  
Location: 17 Howbeck Lane, Clarborough  
Proposal: Rear and front extension to bungalow, demolition of existing bungalow and build new garage in new location
- 21 To receive update from Cllr Willcock of the Friends of the Parish Pasture Group
- 22 To receive update from Cllr Bowler on the 100 years of Remembrance event 2018
- 23 To receive any Flooding updates
- 24 To report any Highways/rights of Way or Service faults
- 25 To receive any correspondence for information and future agenda items
- 26 Time and date of the next Parish Council Meeting