

## Clarborough & Welham Parish Council

Minutes of the Annual Parish Council Meeting held 19<sup>th</sup> May 2014 at 7.30pm in the Clarborough Village Hall, Clarborough

**136/14 Present:** Cllr Gibson, Cllr Grice, Cllr Collins, Cllr F Robinson, Cllr B Robinson, Cllr Willcock, Cllr A Codling, Cllr B Codling and Cllr Baines

**Others Present:** Mrs Davies (Clerk), District Councillor K Sutton, PSCO Airey and members of the public

### **137/14 Election of Chairman**

Cllr Collins proposed Cllr Gibson for the position of Chairman, Cllr F Robinson seconded and this was approved by the rest of the Council. Cllr Gibson then signed his Declaration of Acceptance of Office and then chaired the rest of the meeting.

### **138/14 Election of Vice-Chair**

Cllr Collins proposed Cllr Grice for the position of Vice-Chairman, Cllr B Robinson seconded and this was approved by the rest of the Council Cllr Grice then signed his Declaration of Acceptance of Office.

### **139/14 To receive apologies for absence**

No apologies received.

### **140/14 To receive any Declarations of Interest in any items on the agenda**

No declarations received.

### **141/14 Membership of Committees for 2014-15**

Cllr Baines proposed to approve the following Membership of Committees and Appointment of Representatives, this was seconded by Cllr B Codling and approved by the rest of the Council.

Playing Field Committee – Cllr A Codling, Cllr B Codling and Cllr Grice

Road Safety Committee – Cllr Gibson, Cllr Grice and Cllr F Robinson

W.I Christmas Dinner Event – Cllr L Baines

Christmas Event Committee – Cllr A Codling, Cllr B Codling, Cllr B Robsonson and Cllr F Robinson

### **Appointment of Representatives for 2014-15**

Rural Conference/Forum	Cllr Grice and the Clerk
Footpath Representative:	Cllr Collins
Notice Board Monitors:	Cllr A Codling, Chairman and the Clerk
Rampton Hosptial Community Forum:	Cllr Grice
Estates Officer (Gypsy Corner):	Cllr Grice
Snow Warden: to be a joint effect, with Cllr Gibson monitoring the grit situation	
Village Hall Committee:	Cllr B Codling

Litter Picking/Grot Spots/Dog Fouling: to be joint effect  
Neighbourhood Plan: Cllr Willcock

Bank Signatories: Chairman (P Gibson), Cllr A Codling, Cllr Baines, Cllr F Robinson and the Clerk, with cheques being signed by any two Councillors.

**142/14 Open session for members of the public to speak and to receive reports from the District County Councillors**

Apologies received from County Councillor Liz Yates.

No matters raised.

**143/14 To approve minutes of the meeting held 7<sup>th</sup> April 2014**

Cllr Collins proposed to accept the minutes of the meeting held 7<sup>th</sup> April 2014 as a true record, this was seconded by Cllr A Codling and resolved by the rest of the council. The Chairman duly signed the minutes.

**144/14 To receive updates from the minutes of the meeting held 7<sup>th</sup> April 2014**

**Min No. 124/14** - Cllr Willcock reported that John Ward of EDF at West Burton had telephoned him to say that problems with the de-sulphurisation plant were worse than suspected and will take longer to repair than hoped. They have a train removal system set up but it cannot cope with all the gypsum removal. The hope is to have completed repairs by July.

Min No. 130/14 – Cllr B Robinson reported that the Church has received the Council's donation of £250 towards the restoration of the war memorials which look like new.

The re-dedication of the memorials will take place on Tuesday 11<sup>th</sup> November.

The Clerk has confirmed that the request for the donation towards the First Responders can be used under the power s137 if the parish council are happy that the donation will benefit the local community.

**145/14 To receive any Highways/Rights of Way/ Service faults**

Cllr Collins reported his concern over the condition of a tree – the Chairman will investigate.

Cllr Robinson reported the condition of FP15 from Little Gringley Lane to the Hop Pole which is overgrown and a safety hazard as the pot holes cannot be seen due to the overgrown vegetation.

**146/14 To receive reports from other meetings**

Cllr B Codling reported on the Village Hall meeting. It was noted that Electrical work is to be carried out in the Bennett room; a cracked mains socket which has been taped over and the ceiling lights to be replaced. There will be a lot of maintenance to do over the coming year.

**147/14 To receive play area inspection reports**

Cllr B Codling reported that play areas are in good order; the ball wall has some wear on the wall side, there hasn't been any dog fouling present and the small gate is to be looked at.

Sports field – the Dedication plaque has been installed on the bench, the goal mouths have yet to be repaired and comments made by the school on the footpath which has been well used by children going to school and as a link to the shop.

The bottom of the skate ramp had lifted but this has now been dealt with.  
The picnic bench has still to be re installed by BDC; it was noted that there is damage to the leg which was caused when it was removed. Cllr Sutton will see if she can chase this up with BDC.

**148/14 To consider planning applications, note any decision notices and planning correspondence**

**Application No:14/00238/RSB**

Location: Land adjacent Wayside, Big Lane, Clarborough  
Proposal: Erect detached bungalow (plot 3)resubmission of 13/01009/FUL

The Council considered the above application and resolved not to make any objection but comments on the close proximity to the neighboring hedge and lack of sufficient off street parking.

**Application No:14/00484/HSE**

Location: Cranston, Big Lane, Clarborough  
Proposal: Erect front extension to kitchen, front and rear extensions to garage, additional vehicular access for drive-through driveway

The Council considered the above application and resolved not to make any objections.

**Application No:14/00511/HSE**

Location: Apple Tree Cottage, Big Lane, Clarborough  
Proposal: Two storey side extension

The Council considered the above application and resolved not to make any objection on the condition that the work is in keeping with the original building.

**Street Naming Application**

**Application No: 14/00014/NEWDEV**  
Location: Plot 2, rear of Wayside, Big Lane, Clarborough  
Proposed Name: The Mendips, Big Lane

The Council considered the above application and has no objections.

**Decision Notice**

**Application No: 14/00058/LBA**  
Location: Ivy Cottage, Little Gringley Lane, Welham  
Proposal: Retrospective application for removal of iron railings  
**Decision: Grant listed building consent**

The Chairman read out details of a Planning Workshop in Elkesley on 10<sup>th</sup> June, the Council approved that the Chairman and Cllr Grice should attend the workshop at £30 each.

**149/14 To receive Neighbourhood Plan update**

Cllr Willcock reported that the group has a new members from Welham.

A consultation was held with the Retford sixth students; their main concern was

movement between the villages and into Retford.

The group has contacted Hayton Parish Council to inform them of the Clarborough Neighbourhood Plan. An email was received from the Hayton Chairman thanking the group for including Hayton residents in our communications and they would like to be kept informed of our progress. Hayton is currently producing a Community Led Plan.

The next stage in the process is writing the Vision, Aims and Objectives for the Plan.

**150/14 To review financial risk assessment**

The Clerk circulated copies of the Financial Risk Assessment for 2014 which the council approve with no amendments required. The Clerk noted that there are new NALC templates available for the standing orders and financial regulations which the Clerk will read through plus the updated version of the Accounts and Audit regulations are due to be published; the Clerk will read and implement as necessary.

**151/14 To appoint the Internal Auditor for 2014/15**

Cllr Baines proposed to appoint the current Internal Auditor Mr Watkinson for the 2014/15 period, this was seconded by Cllr A Codling and approved by the rest of the council.

**152/14 Finance – To approve payments and receive financial update**

Cllr Willcock proposed to approve the following payments, this seconded by Cllr B Codling and approved by the rest of the council.

Parish Clerk's April & May wage plus expenses £350.16 (1721)  
Holmes Groundcare Maintenance – April grass cutting £175.56 (1722)  
Malcolm Lane – Dedication plaque £174.00 (1723)  
1<sup>st</sup> Clarborough Scouts x 2 litter picks £120.00 (1724)  
Clarborough & Welham IT Group donation £100.00 (1725)

1<sup>st</sup> Clarborough Scouts – N.Plan expense £50.00 (1726)  
The Gate Inn – N.Plan expense £100.00 (1727)  
A Avery – N.Plan expense £34.00 (1728)  
Clarborough & District Community Association N.Plan expense £12.00 (1729)  
N.A.L.C Review subscription £17.00 (1730)

Copies of the April accounts were circulated and the bank statement was available to view.

**153/14 To approve the accounts for 31<sup>st</sup> March 2014 and sign the Annual Governance Statement**

The Clerk circulated copies of the accounts for year ending 31<sup>st</sup> March 2014 which Cllr B Codling proposed to approve, this was seconded by Cllr B Robinson and approved by the rest of the Council.

The Clerk read through the Annual Governance Statements which Cllr B Codling proposed to accept, this was seconded by Cllr Baines and approved by the rest of the Council.

**154/14 To approve donation towards the new additional war memorial**

This item was deferred.

**155/14 To consider response from the Annual Meeting regarding putting a fence around the play area and consider quotation if required**

Following comments at the Annual Parish Meeting; it was agreed that no fencing is to be put around the play area as no interest

Quotations have been received for the repair of the small gate on the play area; it was proposed by Cllr Baines to accept the quotation from Malcolm Lane & Son Ltd, this was seconded by Cllr A Codling and resolved by the rest of the council.

**156/14 To consider returning some street light equipment purchased along with the replacement street light**

The Chairman asked the Council if they would like to keep a piece of street lighting equipment that helps with the maintenance of the street light which cost £1k, the equipment could be returned and refunded if required. It was agreed that in the long run it would cost more to hire a cherry picker and an electrician to carry out repairs and therefore Cllr B Robinson proposed to keep the piece of equipment, the Chair seconded and this was resolved by the rest of the Council.

**157/14 To discuss the First World War Centenary event and unveiling of the plaque**

The W.I are holding their Summer tea on the 14<sup>th</sup> June; it was agreed to hold the unveiling of the WW1 Dedication Plaque at the same event. Cllr Baines will ask the Vicar if he would say a few words, Cllr B Robinson has arranged for the Male Choir to sing.

**158/14 To receive any items for information and future agenda items**

The Chairman reported that he has been invited to the Chesterfield Canal Festival on 29<sup>th</sup> June but he is unable to attend.

Letter of thanks to be written to the new Spa shop owners for their involvement in the Clarborough Festival day which was appreciated.

A thank you to go to the Village Ventures for their hard work in putting on a successful festival.

**159/14 Time and date of next Parish Council Meeting**

The Meeting of the Parish Council will take place at 7.00pm on 23<sup>rd</sup> June 2014 in the Clarborough Village Hall.