

CLARBOROUGH AND WELHAM PARISH COUNCIL

Minutes of the Clarborough and Welham Parish Council Meeting held in the Clarborough Village Hall, Main Street, Clarborough on Monday 11th April 2016 at 7pm.

Present: Cllr Gibson (Chair), Cllr Bowler, Cllr Codling, Cllr George, Cllr F Robinson, Cllr B Robinson, Cllr Watkinson and Cllr Willcock

Others Present: Mrs Davies (Clerk), County Councillor Liz Yates, Mr Howard (Footpath Warden) PCSO Airey and a member of the public

446/16 To receive apologies for absence

Cllr Baines apologies were received and accepted.

447/16 To receive any declarations of interest in any items on the agenda

No Declaration of Interests were received.

448/16 Open session for members of the public to speak and to receive reports from PCSO Airey, Mr Oaks (Footpath Warden), County and District Councillors

PCSO Airey gave his report for the beat area and it was noted that once again there has not been any crimes reported for March; the beat area has had a reduction on crime for the year to 31st March 2016.

County Councillor Liz Yates gave her report. Items to note that after July 2016, Notts County Council's Highways will be taken over by Cormac contractors who will be dealing with the management aspects; the contracts will be dealt with by Via. Notts County Council will continue to deal with the Legal aspect of Highways. There will be an impact on the running of the Rights of Way.

Libraries will be taken over by Inspire which is a Community Benefit Service.

Howbeck Lane – the 30mph speed limit is on the N.C.C list to be implemented in this financial year

Mr Oaks gave his report on the Rights of Way issues. It was noted that Rights of Way have approved funding to repair the stile and signposts and also the patching up of bridleway no. 3; footpath no. 12 is still being looked into. The Rights of Way Officer is meeting with the legal team to look into ways to prevent 4x4 vehicles causing damage to the paths.

The Parish Council will write to the Rights of Way Team and confirm Mr Oaks has been appointed as Clarborough & Welham's Footpath Warden.

Mr Herd, Editor of the Parish Newsletter reported that the better quality of printing of the newsletter will continue for another 12 months.

District Cllr K Sutton sent her apologies and the Chair read out her submitted District Report.

449/16 To approve minutes of the meeting held 22nd February 2016

Cllr George proposed to accept the minutes of the meeting held 22nd February 2016 as a true record; this was seconded by Cllr Bowler and resolved by the Council.

450/16 To receive updates on actions from the meeting held 22nd February 2016

Min. 435/16 – The Chair has chased EDF up regarding a response to our letter asking for assistance with speed signs for Welham. EDF apologised for the delay and will be sending a formal response in due course.

Min 437/16 – The Chair still to repair the bus shop bench

Min 441/16 – The work on the village hall drive is to commence the following Week and should be completed by the Friday. The Chair has arranged for the white lining to be carried out at a cost of £150.00 plus v.a.t

Min 443/16 – Cllr Yates reported that the speed sign for Howbeck Lane has been included on this year's Highways budget.

Cllr Willcock reported that the Big Lane sign has not yet been repaired; the Chair will chase this up.

451/16 To receive reports from other meetings

The Chair will forward copy of the minutes from the Parish Forum meeting he attended; the next meeting will be held on 21st April which the Chair will also attend.

Cllr Codling gave a report from the Village Hall Committee Meeting. It was noted that the WREN improvement project has now been completed.

A letter has been received from the Village Ventures' asking for permission to use the sports field for the 7th Clarborough Festival on Sunday 22nd May 2016. Cllr Codling proposed to approve the request; this was seconded by Cllr Willcock and resolved by the Council subject to a current copy of insurance documents.

452/16 To receive play area inspection reports

Cllr Watkinson reported that no issues were raised following his weekly play area inspections. The Clerk reported that the independent play area inspection has been delayed due to the company's back log of requests. The inspection usually takes place during February/March time.

453/16 To consider any planning applications, decision notices and planning correspondence

Application Ref: 16/00278/VOC

Location: Land adjacent Wayside, Big Lane, Clarborough

Proposal: Variation of condition 2 of Appeal 14/00018/S36 carry development in accordance of specified drawings, so to be able to retain the development in accordance with new submitted plan dated 1.3.2016

Application Ref: 16/00313/OUT

Location: Canal Turn, Welham Road, Retford

Proposal: Outline application with some matters reserved, approval being sought for access, to erect four dwellings

Application Ref: 16/00277/HSE

Location: Plot 3 land east of Wayside, Big Lane, Clarborough

Proposal: Retain additional ground floor window to side elevation

Application Ref: 16/00350/HSE

Location: 9 Church Lane, Clarborough

Proposal: Erect two single storey rear extensions and single storey front porch extension

Application Ref: 16/00416/HSE

Location: The Mendips, Big Lane, Clarborough

Proposal: Proposed single storey side extension to create a study

The Council considered the above applications and Cllr George proposed not to make any objections; this was seconded by Cllr Codling and resolved by the Council.

454/16 To receive Neighbourhood Plan update

Public Returns

The Steering Group have met with the Draft Plan Planning Consultant to re-write the Plan to take account of the comments made by the public and the statutory consultees. This is being worked on at present.

Flooding Issues

Flooding was the major issue to come out of the consultation, by far the most common concern. The Plan can respond only to those issues which would be raised when new development takes place. This is written into the Plan as a Policy.

The concern is mostly for that flooding which already occurs. This is included in the Plan under Projects. This section is being expanded to address some of the issues raised.

However, it will need this Parish Council to be pro-active in this area if the flooding problems in the villages are to be reduced.

455/16 To discuss the proposal to design a logo for the Parish Council

Cllr Willcock discussed ideas on having a Parish Council logo and various suggestions were made regarding involving the local children with the design; it was agreed that Cllr Bowler and Cllr George will assist Cllr Willcock with the project. It was agreed to involve the sixth form art studies as part of their studies.

456/16 To discuss the Queen's 90th birthday celebrations

Cllr B Robinson has stood down from his role of Chair on the Queen's 90th birthday celebrations working party; the Chair has taken over the role and thanked Cllrs F Robinson and B Robinson for the work they have carried out to date.

The Chair went through the working party's actions and Cllr Bowler proposed that a limit of £1500.00 could be used out of the reserves to cover the event; this was seconded by Cllr Willcock and resolved by the Council.

It was further proposed by the Chair that a minimum of two Councillors would have control of the funds; this was seconded by Cllr Bowler and resolved by the Council.

The target group of children to receive free refreshments/goodie bag will be for all primary school children and any other children living in Clarborough, Welham and Hayton between the ages of 3 – 11 years old on the 21st April 2016.

Cllr Bowler will be arranging for the lighting of the beacon on the 21st April as part of the Queen's Birthday event; this will be a non-public event. Cllr Bowler will inspect the beacon and carried out a risk assessment.

457/16 To approve payments and receive financial update

The Clerk circulated copies of the February and March financial updates plus copy of the bank statements and budget to date figures. A copy of the budget for 2016/17 was also circulated.

Cllr B Robinson proposed to approve the following payments; this was seconded by Cllr Codling and resolved by the Council.

- a) C & D Village Hall Ass – room hire charge for N.Plan (Grant) £60.00 (1894)
- b) Pro-line marking – village hall driveway £180.00 (1895)
- c) Clerk's March wages £184.79 (1896)
- d) P Gibson – purchase of flood sacks £21.30 (1897)

458/16 To review internal controls

The Chair and Cllr George approved the Internal Control review – no issues were raised as a point of concern or amendment.

459/16 To discuss flood management

The Chair reported that he has topped up the grit bins and filled 38 sand bags and 40 grit bags which are stored in the flood container; there isn't a need for the additional yellow grit bin as previously discussed.

The Chair suggested identifying houses at risk of flooding write to the owners and set up a working group of residents and provides flood sacks for filling. Cllr Willock reported that the Neighbourhood Plan group sent out a leaflet asking residents if they had been affected by flooding in the last two big floods to let the steering group know. It was agreed to wait for the response of the N.Plan consultation and give an update to the Parish Council.

Cllr Willcock commented on his disappointment that the Flooding Officer had not carried out a full assessment of the whole water course ; a knowledge of the dykes would help to look for a solution. The steering group will write a letter to the Flooding Officer regarding a full survey; the costings and properties at risk.

460/16 To receive reports on Highways and Service issues

The Chair reported that he has received a letter from a resident regarding the speeding through the village. The Chair has replied and explained that no volunteers had come forward when the Council was looking to set up a Speed Watch Team.

The Chair will check the drain on the main road in front of the village hall entrance.

461/16 To receive items for information and future agendas

- Annual Parish Meeting
- Annual Meeting of the Council
- Queen's 90th Birthday Celebrations

462/16 Time and date of next Parish Council meeting

The **Annual Parish Meeting** will be held at 7pm on the 9th May 2016 in the Clarborough Village Hall, Main Street, Clarborough.

The **Annual Meeting of the Parish Council** will take place at 7.15pm on the 9th May 2016 in the Clarborough Village Hall, Main Street, Clarborough.