

Minutes of the Clarborough & Welham Parish Council meeting held 31<sup>st</sup> July 2017 at 7pm in the Clarborough Village Hall, Main Street, Clarborough

**Present:** Cllr Gibson (Chair), Cllr George, Cllr Baines, Cllr Willcock, Cllr Hardie, Cllr Bowler and Cllr Avery

**Others present:** Mrs Davies (Clerk), PCSO Airey, District Cllr Sutton and members of the public

**700/17 To receive apologies for absence**

No apologies received.

**701/17 To receive any Declaration of Interest in any items on the agenda**

No declaration of interests received.

**702/17 Open session for members of the public to speak and to receive reports from the District and County Councillors, PCSO Airey and Mr Oaks (Footpath Warden)**

- County Cllr Taylor sent her apologies
- District Cllr Kath Sutton reported on concerns that the bottle bank has been moved from the Kings Arm; the Chair reported that he has been in contact with the District Council regarding suggestions for an alternative site
- PCSO Airey gave his June Crimes of Interest report for the local beat area
- Lucy from the Spa shop reported that the John Deere business has offered to help her with the Christmas Market event
- Mr Oaks sent his apologies and submitted the following report:-  
There is little progress to report on the below
  - a) FP No.1 reinstatement of path after land development work
  - b) FP No.5 replacement of stile for kissing gate
  - c) FP No.8 realignment of path
  - d) FP No.9 realignment of path

**703/17 To approve minutes of the meeting held 26<sup>th</sup> June 2017**

Cllr George proposed to accept the minutes of the meeting held 26<sup>th</sup> June 2017 as a true record; this was seconded by Cllr Hardie and resolved by the Council.

**704/17 To receive updates from the minutes of the meeting held 26<sup>th</sup> June 2017**

Minute 697/17 – The chains have once again tangled themselves up on the height restriction barrier outside the Hop Pole; the Chair has reported this to Highways.

**705/17 To receive reports from other meetings**

No other meetings have been attended.

**706/17 To receive play area inspection reports**

Cllr Bowler reported on his play area inspections and no actions are required.

**707/17 To consider planning applications, note any planning correspondence and decisions notices**

No planning applications received.

## Decision Notice

Application: 17/00592/HSE  
 Location: 17 Howbeck Lane, Clarborough  
 Proposal: Rear extension and front extension to bungalow, demolition of existing garage and build new garage in new location  
 Decision: Grant

### 708/17 Finances – to approve payments and received financial updates

Cllr Willcock proposed to approve the following payments; this was seconded by Cllr Baines and resolved by the Council.

- a) St John the Baptist Church – annual grant towards churchyard maintenance £500 (1980)
- b) Holmes Groundcare Maintenance for July £334.30 (1981)
- c) Norts Notts Community First Responders – donation towards equipment £50.00 (1982)
- d) Parish Clerk wage & expenses £116.89 (1983)
- e) HMRC – p.a.y.e £74.80

The Clerk circulated copies of the year to date 30<sup>th</sup> June 2017 finances, budget and bank statement for the Councillors to view.

### 709/17 To receive an update on the Council's pension auto enrolment staging date

The Clerk reported that the staging date was the 1<sup>st</sup> July 2017 and everything has been carried out to comply with the auto enrolment. The automatic enrolment declaration has been submitted and acknowledged by The Pensions Regulator.

### 710/17 To receive an update from the Friends of the Parish Pasture Group and to consider a request for funds to carry out further work on preparing the land

Cllr Willcock reported that no meetings have taken place since the last Parish Council meeting.

Cllr Willcock has proposed a request for the council to release funds of £3,500 to carry out preparation work on the Parish Pasture. The Chair has contacted to solicitor regarding spending money on the land before the land is officially transferred; the solicitor recommended not spending anything until permission has been received. An email from the Estates Manager at the District Council has emailed the Council stating that as the agent for the District Council; he has no objections of advance work being carried out on the land. After discussion and considering the options and risks; Cllr Willcock proposed to proceed with carrying out the work on the land which was seconded by Cllr George and resolved by the Council.

### 711/17 To receive an update on the allotments and to consider a request for funding for preparing the allotments

Cllr Willcock reported that a meeting will be held with a representation of the National Allotment Association to discuss leases and legal matters with presentative of the Parish Council on the 15<sup>th</sup> August 2017. Information will then be brought back to the Parish Council for any decisions to be made.

The Council needs to consider what state does the land need to be in when it is handed over to the Allotment Association i.e. prepare the land in advance. Work is required on securing

gaps in fence, gate for vehicle access, marking out the allotments, fencing and insurance costs.

#### **712/17 To receive any flooding updates**

Cllr Avery reported that a meeting with other councillors has still to be arranged.

#### **713/17 To report any highways/rights of way of service faults**

- The Chair has reported flooding again on the village hall driveway
- Overhanging trees at Welham corner; the Chair will contact Highways to see if a tree risk assessment is carried out by the County Council
- The hedge on Chapel Close requires cutting back again; Clerk to report to A1 Housing
- The school sign is constantly flashing; Chair to report
- The Chair to contact Highways re parking on the right hand side of Howbeck Lane
- Complaints again regarding the overgrown hedge on Big Lane
- Cllr Baines asked if the grounds maintenance people can do additional strimming around posts at Welham corner; it was decided to leave till the end of the season

#### **714/17 To receive any correspondence for information and future agenda items**

Items put forward for future agenda from the meeting:

- Senior Citizen Christmas Dinner annual grant
- Allotments

It was noted that the Christmas Lighting event will take place on 6<sup>th</sup> December 2017.

#### **715/17 Time and date of the next Parish Council Meeting**

The next Parish Council meeting will take place on the 4<sup>th</sup> September 2017 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.