

# Clarborough & Welham Parish Council

## Minutes of the Parish Council Meeting held 3<sup>rd</sup> March 2014 at 7.00pm in the Clarborough Village Hall, Clarborough

**102/14 Present:** Cllr Gibson (Chairman) Cllr Grice, Cllr Baines, Cllr B Codling, Cllr A Codling, Cllr Collins, Cllr B Robinson and Cllr F Robinson

**Others Present:** W Davies (Clerk) County Councillor Liz Yates, PCSO Airey and members of the public

### **103/14 To receive apologies for absence**

No apologies received – all Members present.

### **104/14 Co-option of new Parish Councillor**

The Chairman proposed the co-option of Mr Paul Willcock onto the Parish Council; this was resolved by 8 votes. Mr Willcock then signed his Declaration of Office and joined in the meeting.

Mr Willcock will be the Parish Council's representative for the Neighbourhood Plan group.

**Public Session:** at this point the Chairman suspended the meeting to hold a public session.

District Councillor Kath Sutton had sent her apologies .  
No issues were raised and the Council meeting was re opened.

### **105/14 To received and record Declaration of Interests from Members in any item to be discussed**

Cllr Willcock declared an interest in agenda item 10 when approving the Steering Group's Terms of Reference.

### **106/14 To approve Minutes of the meeting held on Monday 20<sup>th</sup> January 2014**

Cllr Baines asked that minute no. 97/14 – report from the W.I group that the word 'profit' was altered to 'surplus'.

Following the above amendment Cllr Collins proposed to accept this minutes of the meeting held 20<sup>th</sup> January 2014 as a true copy, Cllr F Robinson seconded and resolved by the Council.

### **107/14 To receive any updates from the minutes of the meetings held 20<sup>th</sup> January 2014**

Min no.92/14

- The speed sign on Smeath Lane has been adjusted but only a slight improvement

- The Chairman read out an email from N.C.C regarding the repairs to the bus shelter on Main Street – N.C.C report that because the hedge behind the bus shelter is no longer going to be removed it is unsafe for them to carry out the necessary repairs without compromising the Health & Safety of the operatives and as a result will not be able to make the satisfactory repairs to the structure. They will be making necessary repairs to protect the safety of the general public. The Management Team have been made aware of the situation and they will decide on and action a long term approach to the infrastructure at the bus stop
- The new safety barrier at Welham corner has now been replaced; the barrier has been set back a little further than previous which has improved the vision for drivers exiting Little Gringley Lane
- Cllr Baines commented on the Highways response not to take any action over the overgrown hedge on Chapel Close

Min no: 97/14

- The work has started on the new footpath on the sports field and the contractor has been asked to include a small path under the small gate on the play area
- The new village hall street lights will be repaired towards the end of April
- The Chairman reported that the WW1 memorial plaque wording has been agreed, the plaque will be brass with blacking wording 8"x4" which will be put on a bench in the play area for the price of £145.00 which includes fitting

#### **108/14 To report/update any Highways/rights of way issues**

- Comments made regarding the amount of lorries travelling through the village together; Cllr Willcock has already emailed EDF regarding this matter
- BT Manhole cover still causing obstruction on the pavement on the Main Street
- Cllr Grice commented on the fly tipping on Gypsy Corner – a no parking sign has been erected but this land belongs to N.C.C – County Cllr Liz Yates will look into this matter
- Cllr F Robinson reported a Welham street light which has been out for 2 weeks
- The overhanging trees at Welham Corner – this has already been reported
- The road surface on Church Lane – Cllr B Codling to report
- Cllr Yates and Cllr Grice commented on the Smeath Road/Tiln Lane 40mph consultations

#### **109/14 To receive any reports of meetings**

No meetings to report.

Cllr Baines gave a report on the W.I Christmas Tea, the surplus funds will be put into a party fund towards next Christmas. The W.I has also offered to do a Summer Tea for the WW1 centenary event – it was agreed to discuss this at the next meeting.

#### **110/14 To receive play area inspection reports**

Cllr B Codling reported that the Junior play area is in good condition – the annual independent inspection is due to be carried out later in the week.  
There is a fallen branch on the far side of the football field which requires moving.

The Chairman has asked the contractor who is putting the new footpath in the sports field to have a look at the small gate on the play area for a price to put some tarmac down under the gate for easier access.

There was a query regarding a key for mobility scooter users to access the gate onto the village hall's car park. The Chairman reported that Bassetlaw provides a key for users to unlock the gate.

Cllr B Codling then reported low level of vandalism on the second play area; the ears on the concrete squirrel have been smashed and someone has tried to saw through some wooden posts. Some small fallen branches have been reported to B.D.C to be removed. It was noted that no comments have been received regarding the new acoustic fence as yet.

The Chairman reported that the Clarborough Village Ventures will be using the sports field for the 5<sup>th</sup> Clarborough Festival on Sunday 18<sup>th</sup> May 2014 and setting up the day before. The Clerk has received the relevant insurance information.

#### **111/14 To consider Planning applications, note correspondence and decision notices**

**Application:** 14/00058/LBA  
**Location:** Ivy Cottage, Little Gringley Lane, Welham  
**Proposal:** Retrospective application for removal of iron railings

The Parish Council considered the above application and resolved to object. It is the Council's opinion that the listed railings should be re instated to prevent setting a precedent within the village.

**Application:** 14/00181/HSE  
**Location:** The Old Vicarage, Church Lane, Clarborough  
**Proposal:** Erect detached garage, erect front boundary wall and gates

The Parish Council considered the above application and resolved not to make any objections.

#### **Decision notices**

**Application:** 13/01130/FUL  
**Location:** Shop and flat at Kings Arms, Main Street, Clarborough  
**Proposal:** Installation of external staircase and external alterations  
**Decision Notice:** Grant planning permission subject to conditions

**Application:** 13/01127/LBA  
**Location:** The Old Vicarage, Church Lane, Clarborough  
**Proposal:** Remove existing cement render and Tyrolean coating and replace with a lime based breathable render  
**Decision Notice:** Grant listed building consent

**Application:** 13/01115/HSE  
**Location:** Springcroft, Smeath Lane, Clarborough  
**Proposal:** Erect single storey rear/side extension  
**Decision Notice:** Grant planning permission subject to conditions

**Application:** 13/01356/HSE  
Location: Markfield, Smeath Lane, Clarbrough  
proposal: Rebuild garage and stable block  
**Decision Notice:** Grant planning permission subject to conditions

**Application:** 14/00017/TPO  
Location: Quarterhouse at Welham Hall, Little Grinley Lane, Welham  
Proposal: Remove two Leylandi trees and replace with one Apple tree and one Pear tree  
**Decision Notice:** Grant permission subject to conditions

**Application:** 13/01425/HSE  
Location: Manor Farm, Church Lane, Clarbrough  
Proposal: Demolition of existing dilapidated garage and rebuild garage over the same footprint  
**Decision Notice:** Grant planning permission subject to conditions

#### **111.1 To discuss the proposed wind development off Smeath Lane, Retford**

The Council discussed the information received regarding the proposed wind development off Smeath Lane. There are concerns over:

- The amount of daily traffic movement on Smeath Road/Smeath Lane especially when the fishing ponds are open
- There are no photos in the document taken from the canal or Smeath Lane to show the visual impact for residents in Clarbrough.

The information regarding the wind development was put on the village website; however no flyers were received from the developers to put in the noticeboard.

#### **111.2 Clarbrough Primary School proposed advisory 20mph speed limit**

There were no objections to the proposed advisory 20mph speed limit.

#### **112/14 To receive Neighbourhood Plan updates and approve Terms of Reference**

Cllr Willcock gave a report on the Steering Group's consultations...

- Public meetings have been carried out at the Clarbrough Primary School which had a very poor response, only 1 parent attended despite of 120 leaflets being handout; the Pantomine received 6 returns out of 480 leaflets.
- There is a drop in meeting on the 17<sup>th</sup> March 6-8pm at the Village Hall; a Business Breakfast for local businesses on the 25<sup>th</sup> March from 8am to 10am and a coffee morning at the Kings Arms from 10am – noon.
- Leaflets have also been distributed to all homes and businesses

Cllr Baines proposed, Cllr B Codling seconded to approve the Neighbourhood Plan Steering Group's Terms of Reference which was resolved by the Council.

#### **113/14 Finance -To approve payments as listed and receive financial update**

The Clerk circulated copy of the current finances and the bank statement was available for the Councillors to view.

It was resolved to approve the following payments:

- a) N.A.L.C subscriptions £169.03 (1703)
- b) Clarborough & Welham Newsletter (part grant) £200.00 (1704)
- c) Life Design – N.Plan banner £96.80 (1705)
- d) Playdale Playgrounds – annual inspection £195.00 (1706)
- e) Life Design – N.Plan banner £42.00 (1707)
- f) Life Design – N.Plan £150.00 (1708)
- g) Playdale Playgrounds – vat only £39.00 (1709)
- h) Parish Clerk's February wage & expenses £182.91 (1710)
- i) P Gibson – tree support straps and annual printing exps £19.99 (1711)
- J) L Baines – annual printing expenses £10.00 (1712)
- K) Mr & Mrs Robinson – annual printing expenses £10.00 (1713)

The Chairman read out a letter requesting a donation for the local First Responder group – it was agreed to put on the next agenda.

#### **114/14 To consider 3 year contract for the grass cutting**

Holmes Groundcare Maintenance submitted their quotation for 2014/2015 which also included a fixed price for a three year contract of £73.15 per cut which is the same price for 2013.

It was proposed by Cllr F Robinson, seconded by Cllr Baines to accept the three contract and resolved by the Council.

#### **115/14 To consider request for finance training course**

The Clerk reported that two of her other councils have paid £200 towards the new update council law books and asked if the Parish Council would contribute to a finance training course in April which will cover the new legislation at a cost of £95.00 plus v.a.t.

Cllr Gibson proposed, Cllr Grice seconded to approve the payment of the training course and resolved by the Council.

#### **116/14 To receive any information for future agenda items**

Cllr B Robinson reported that the work on the two War memorials will be completed next month re hung in the church. Further names of those served in the war have been found which were not on the original memorials; these have now been officially listed. The Parish Council's donation to be included on the next agenda.

PCSO Airey left a copy of the current police report for the council to read.

Items for the next agenda:

- Donation to the First Responders
- To discuss the unveiling event of the First World War plaque on the play area
- Donation towards the Refurbished War Memorials

**117/14 Time and date of next Parish Council meeting**

The next Parish Council meeting will take place Monday 7<sup>th</sup> April 2014 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.

The Chairman closed the meeting at 8.35pm