

CLARBOROUGH AND WELHAM PARISH COUNCIL

Minutes of the Annual Meeting of the Clarborough & Welham Parish Council was held in the Clarborough Village Hall , Main Street, Clarborough on Monday 9th May 2016 at 7.15pm.

Present: Cllr Gibson, Cllr George, Cllr Bowler, Cllr Woodcock, Cllr B Robinson, Cllr Baines and Cllr F Robinson

463/16 Election of Chairman

Cllr Willcock proposed Cllr Gibson for the position of Chairman; this was seconded by Cllr Robinson and resolved by the Council.

464/16 Election of Vice-Chairman

Cllr Willcock proposed Cllr Bowler for the position of Vice-Chair; this was seconded by Cllr Baines and resolved by the Council.

465/16 To receive Declarations of Office

Cllr Gibson and Cllr Bowler both signed their Declaration of Office forms.

466/16 To receive apologies for absence

No apologies received.

At this point the Chair reported that Cllr Barrie Codling and Cllr Dean Watkinson have stepped down from their role as Parish Councillors.

467/16 To receive any Declarations of Interest in any items on the agenda

No declaration of interests received.

468/16 Open session for members of the public to speak and to receive reports from the District & County Councillors, PCSO Airey & Mr Oakes Footpath Warden

- Apologies received from County Cllr Liz Yates.
- Mr Oakes sent his apologies and submitted a report to the Council which was read out. Mr Oakes is meeting with the Manager of the Access Team at Notts C C to discuss a programme of repairs to the Clarborough public rights of way, in particular Byway No. 3 (Little Lane) and footpath no. 12 (Shady Lane)
- District Cllr Kath Sutton passed on comments regarding the lighting of the Beacon which took place on the Queen's birthday; unfortunately due to the short time scale the Council was able to put something in place for the public to attend. However, the beacon will be lit on the weekend of the Queen's official birthday.

469/16 To approve minutes of the meeting held 11th April 2016

Cllr George proposed to accept this minutes of the meeting held 11th April 2016 as a true record; Cllr Bowler seconded and resolved by the council.

471/16 To receive updates from the minutes of the meeting held 11th April 2016

Minute 450/16 – A reply from EDF has been received regarding a contribution towards speeds signs for Welham; unfortunately on this occasion they have declined any assistance.

The Chair has repaired the bench at the bus stop

The work on the village hall drive way has been completed; unfortunately some drivers are driving over the newly seeded area.

The Chair has chased up BDC regarding the Big Lane sign

Minute 451/16 – the Chair has circulated copies of the Parish Forum minutes held 21st April 2016

Minute 460/16 – The Chair checked the drain on the Main Road and it appears to be coping with the rain water, work to be carried out by Highways

472/16 To appoint membership of committees for 2016-17

Playing Fields – Cllr P Gibson and Cllr S Bowler

Road Safety – Cllr P Gibson and Cllr F Robinson

Christmas Tree Living Event – To be advised nearer the time

Mulled wine stall – Cllr B Robinson and Cllr F Robinson

WI Christmas Dinner – Cllr L Baines

Planning – all Councillors

Representatives:

Paris Council Forum : Cllr Baines and the Clerk

Footpaths: Cllr F Robinson

Notice Boards: Cllr George (Church Lane), Cllr B Robinson (Welham) Cllr Gibson and the Clerk (Village Hall)

Rampton Hospital: Cllr B Robinson and Cllr F Robinson

Bassetlaw Central Forum: Cllr Gibson

Estate Officer: Cllr Gibson

Snow Warden: All Councillors

Cllr Gibson – grit bins

Village Hall Committee: Cllr George

Litter picking, grot spots &

dog fouling: All Councillors

Neighbourhood Plan: Cllr Willcock

Bank signatories: Cllr Gibson, Cllr Baines and Cllr F Robinson

Cllr Bowler to accept this above nominations; this was seconded by Cllr Baines and resolved by the Council.

473/16 To receive reports from other meetings

No reports received.

474/16 To receive play area inspection reports

Cllr Bowler will be carrying out the play area inspection – no items of action raised.

The Chair carried out an inspection of the auxiliary items on 8th May; only one action raised to repair a latt on the bus stop bench on Main Street - this was completed 8.5.16.

475/16 To consider planning applications, note any correspondence and decision notices

No planning applications received.

Decision notices:

Application: 16/00278/VOC
Location: Land adjacent Wayside, Big Lane, Clarborough
Proposal: Variation of condition 2
Decision: Granted

Application: 16/00278/HSE
Location: Plot 3 Lane East of Wayside, Big Lane, Clarborough
Proposal: Retain additional ground floor window
Decision: Granted

476/16 To receive Neighbourhood Plan update

Cllr Willcock gave the following update:

Draft Plan

The Draft Plan has now been re-written, taking into account the comments received from Parishioners and the Statutory Consultees, including BDC, NCC, Severn Trent Water etc. Policy 1: Public Consultation on new Development has been removed as we were assured that it could not, in law, be included. It has been replaced as a strong desire and is still at the beginning of the document. Other Policies have been amended whilst some have remained unchanged. This document has been discussed at length by the Steering Group and returned to the Consultant for further changes. There will be further discussion by the SG on the amended document.

The Plan is now no longer a Draft but a Submission Plan

Other documents

A number of other documents which have to be submitted with the Plan have either been completed or are in the process of being written. Eg Consultation Statement.

477/16 To review financial risk assessment

The Clerk read through the financial risk assessment. Cllr George proposed to accept approval; this was seconded by Cllr Baines and resolved by the Council.

478/16 To appoint the Internal Auditor for 2016/17

Cllr Willcock proposed to appoint Mrs Savill as Internal Auditor for 2016/17; this was seconded by Cllr Bowler and resolved by the Council.

479/16 To confirm signatories for the Nat West Bank

The current signatories for the Nat West Bank are Cllr F Robinson, Cllr Gibson and Cllr Baines which the council resolved to keep the same.

480/16 Finance: – To approve payments

Cllr Baines proposed to approve the payments; this was seconded by Cllr Bowler and resolved by the Council. The Clerk circulated the April finances and copy of bank statements for the Councillors to view.

481/16 To approve the accounts for 31st March 2016 and sign the Annual Governance Statement

The Clerk read through the Annual Governance Statements and circulated copies of the accounts for year ending 31st March 2016.

Cllr B Robinson proposed to accept the Annual governance Statements and the accounts for 31st March 2016; this was seconded by Cllr F Robinson and resolved by the Council.

482/16 Review of Financial Regulations, Standing Orders and policies

The Clerk circulated copies of the Financial Regulations and Standing Orders and explained that she is waiting for the legal wording from N.A.L.C to update the documents to take into account the impact of the Public Contract 2015 Regulations; apart from this update there was nothing else that required altering. Cllr George proposed to accept review and update as required; this was seconded by Cllr Bowler and resolved by the Council.

The Clerk circulated copies of the current policies. Cllr Bowler proposed to accept the review with no amendments; this was seconded by Cllr Willcock and resolved by the Council.

483/16 To report any Highways/Rights of Way/Service faults

Cllr F Robinson reported seeing a resident fly tipping in Welham using a wheel barrow; to be reported to B.D.C

Cones have been put over some grates on Welham corner

484/16 To receive update on the Queen II 90th birthday event

The Chair went through the actions for the event.

485/16 To consider any response to the Notts County Council's registration to use the tips

The Council resolved to send objections into the County Council.

486/16 To receive any items for information and future agenda items

Information from B.D.C on the Devolution issue; it was agreed to ask Cllr Simon Greaves to one of the future meetings to discuss further.

Cllr Willcock mentioned that Tesco's have funding available for projects.

487/16 Time and date of next Parish Council Meeting

The next Parish Council meeting will take place on 20th June 2016 at 7pm in the Claborough Village Hall, Main Street.

The Chair closed the meeting at 9pm.