

Minutes of the Clarborough & Welham Parish Council meeting held 27th November 2017 at 7pm in the Clarborough Village Hall, Main Street, Clarborough

Present: Cllr Gibson (Chair), Cllr Willcock, Cllr Avery, Cllr Hardie and Cllr George

Others Present: Mrs Davies (Clerk), PCSO Airey, Mr Oates Footpath Warden and members of the public

757/17 To receive apologies for absence

Apologies received and approved from Cllr Baines and Cllr Bowler

758/17 To receive any Declarations of Interest in any items on the agenda

Cllr Avery declared an interest regarding any discussion in the public session on Little Lane.

759/17 Open session for members of the public to speak and to receive reports from the District & County Councillors, PCSO Airey and Mr Oates Footpath Warden

Apologies received from District Cllr Kath Sutton and County Cllr Tracey Taylor.

The meeting was suspended to allow members of the public to speak.

Mr Oates gave his path Warden's report as follows:

- A meeting was held on the 23rd November with representatives of the Access Team to discuss and resolve several issues. A plan of action has been agreed for both the short and longer term.
- A kissing gate on FP No. 18 has been damaged. Repairs have been initiated.
- Seasonal Traffic Restriction Order – there has been a slight delay in closing the byway.
- Mr Oates met with the Access Team Officer the previous week and had agreed a series of maintenance matters, including new way markers, signposts and stiles/gates; these should be completed within this year's budget.

Residents:

- Two Welham residents gave a brief outline of their planning application for a single dwelling.
- A resident reported that the dyke in front of his house has been cleared by BDC and a good job has been made; BDC said that IF funding is available they will clear the dyke once a year. The Chair thanked the resident for his assistance in sorting this out.

PCSO Airey gave his police report for his beat area and thanked residents, newsletter Editor and the Parish Council for their support.

With no further matters - the council meeting reconvened.

760/17 To approve the minutes of the meeting held 16th October 2017

Minute 743/17 – should read Cllr Hardie and not Cllr Hardier.

Cllr Avery proposed to accept the minutes of the meeting held 16th October 2017 as a true record; this was seconded by Cllr Willcock and resolved by the Council.

761/17 To receive updates of actions from the held 16th October 2017

Min 738/17 – The Clerk contacted Walkeringham Parish Council to ask who carried out maintenance on the dykes within their village; the Parish Council contracts a grounds maintenance company to carry out the work.

Min 740/17 – The fly tipping has been removed. The school light is still flashing and has been reported again. The hedge on Howbeck Lane has now been cut back and residents have thanked the Parish Council for sorting it out.

Min 742/17 – Cllr Hardie has looked at the hedge on Gypsy Corner and doesn't consider it a risk

Min 744/17 - The CDCA has not yet had its meeting; this is due to take place on the 16th December 2017

762/17 To receive reports from other meetings

The Chair reported on a meeting with the Rights of Way Officers Laura Summers and Jane Baines along with Mr Oates, Cllr Willcock and Cllr Hardie regarding Little Lane, footpaths No.1 & No.3 and the watercourse on Little Lane.

763/17 To receive play area inspection reports

Cllr Bowler submitted his inspection reports with no actions required.

764/17 To consider planning applications, note any planning correspondence and decisions

Application: 17/01440/VOC

Proposal: Vary conditions 2 & 4 of application 17/00709/FUL for development to be carried out in accordance with details and specifications shown on drawing SW/16/198/01.B for the relocation of the driveway (condition 2) and amend wording so not to construct the garage prior to development being brought into use to existing bungalow (condition 4)

Location: Wynbar, Church Lane, Clarborough

Application: FR3/3755 (NCC ref)

Proposal: Erection of two-classroom single storey extension, extended area of outdoor play, relocation of sheds, cycle parking and fencing

Location: Clarborough Primary School, Hillview Crescent, Clarborough

After consideration of the above planning applications; Cllr Hardie proposed not to make any objections which was seconded by Cllr George and resolved by the Council.

765/17 To consider continuation of the BT contract for the phone line and broadband connection

Cllr Hardie has spoken with representatives from the CDCA and the IT Group regarding the BT contract. It was suggested that the CDCA may take over the contract for the phone line and broadband; with a donation from the Parish Council. This suggestion will be put to the CDCA committee at their next meeting in December. The IT Group may contribute to the broadband but not the whole amount.

766/17 To discuss funding for the village newsletter/website/IT Group

The Editor of the newsletter reported that they are just covering cost as at this point in time. Regular advertisers have had a 10% increase in their advertising costs with no objections. It was suggested that an £100 increase on the Parish Council's donation would be look at during the consideration of next year's budget.

767/17 Finances – to approve payments and receive financial update.

The Clerk circulated copies of the current finances and bank statements for the Cllrs to view.

Cllr George proposed to approve the following payments; Cllr Willcock seconded the proposal which was resolved by the Council.

- a) Holmes Groundcare Maintenance £334.30 (2000)
- b) Parish Clerk's Nov wage £187.79 (2001)
- c) Poppy Appeal – £50.00 (2002)
- d) Mr Robinson – mulled wine & cups for Christmas event £65.25 (2003)
- e) Mr Gibson – wine for Christmas event £10.00 (2004)
- f) BT £196.56 (DD)

768/17 To receive update on the gifting of the Parish Pasture and consider any associated legal fees

Nothing to report at this point in time.

769/17 To receive update from the Parish Pasture Group and consider/approve any associated expenses

Cllr Willcock gave the following update:

BDC Land Housing Development - No further progress known.

Land Transfer -No further progress known.

Notice Board (Information Point) -The new Notice Board will be installed this week at the southern end of the existing footpath.

Public Consultation - On 28 November from 7 – 9pm there will be a 'Drop-in' Public Consultation on the FoPP proposals for the Parish Pasture. There will also be a display at the Christmas Tree Lighting on 6 December 2017.

Report - The group are preparing a report to the PC which will include all the proposals for the Parish Pasture land (excluding the allotment area), a time line and potential costings. This will take into account the comments from the Public Consultation.

Trees and Hedge - The Parish has been promised, free of charge, an Oak tree sapling from Sherwood Forest Country Park after I made a request to the Country Park Rangers. This will be 4ft + in height. Details to be arranged.

The FoPP group has also applied to the Woodland Trust for 420 hedging 'whips' of mixed variety. These will be free of charge and if the application is successful will be delivered in March 2018. This will not be sufficient to complete both proposed new hedges and all the infill required.

Footpath - There should be information available to the FoPP group by January 2018 to allow the legal line of the footpath across the Parish Pasture. It has not yet been determined whether the group will mark in the line or whether it will be done by Via/NCC.

Finance - We have received and approved a series of quotations from a local farmer for work on the land next year.

The Chair asked if the existing hedge is going to be cut back; Cllr Willcock said this would be done on a 3 year cycle.

770/17 To receive update from the Allotment Group and consider/approve associated expenses

The Chair reported on the inaugural meeting of the Clarborough and Welham Allotment Association (CWAA).

The meeting was opened by the PC Chair he explained the Parish Council will offered a long term allotment field to the CWAA. This would have to be submitted to the Land Registry as it offers protection to the CWAA and the PC. He said the CWAA will fully responsible for the overseeing and running of the allotment site ensure all rules are adhered to. The plot holders themselves would be responsible for the managing of the plots in accordance to a plot holder's agreement.

The group had been working on a CWAA constitution and rules document. This had been circulated previously for comments and there had been several amendments. The meeting voted on the final draft document. The meeting agreed to accept the CWAA constitution.

Officers and committee members of the CWAA were elected in line with the constitution. Cllr Hardie will be the Parish Council representative he is also a member of the CWAA committee.

The PC Chair offered for consideration the Parish Council proposed lease and a plot holder's agreements. He asked the committee to forwarded comments to him ASAP as these documents will be put to the councilors for their acceptance at their next PC meeting.

The CWAA have made some progress re planning the allotment site and gathering quotes for some preliminary work. Committee members were asked to consider where and how funds could be raised.

The CWAA treasure reported that CWAA was now registered with the National Society of Allotments Leisure Gardeners (NSALG). She also said now the CWAA has been officially formed a bank account could be set up. CWAA members agreed to give £5 each to set up the account

771/17 To discuss budget ideas for 2018/19

- Look at running costs for the parish pastures e.g. hedge cutting, grass cutting and third party funding.
- Cost to raise
- Raise the kerbs to help with the flooding issue at the Village Hall entrance.

772/17 To receive updates on the Flood Prevention and Flood Management Strategy

Cllr Avery reported that slow progress is being made with the plans to reduce the risk of flooding. The first steps were to engage with BDC and NCC; nothing received as yet from NCC but BDC has promised contact from their Flood Mitigation Lead Officers. The second step will be arranging a meeting in the New Year with interested residents and also to look at any information on historic flooding in the village.

773/17 To receive update on the Christmas Lighting event

Cllr Willcock went through the arrangements for the Christmas Lighting event. The Former County Councillor Liz Yates will be switching the lights on. It was also agreed by the Council that any funds raised would go to the Nottinghamshire air Ambulance.

The Chair thanked the residents who helped put the Christmas tree up. The lights have been tested but the timer still needs to be set. The Chair will contact the Welham resident regarding the Christmas lights for Welham.

774/17 To approve meeting dates for 2018

The Chair read through the meeting dates for 2018 – Cllr Willcock proposed to accept the dates; this was seconded by Cllr Avery and resolved by the Council. The Chair will circulate the dates and put on the notice boards.

775/17 To report any Highways/Rights of Way or Service Faults

- The Chair had reported 2 faulty street lights on Main Street Welham
- The Gantry has the chains wrapped around again
- Cllr Wilcock comments on Anglian Water leaving the road works controls in over the weekends when work isn't being carried out.

776/17 To receive any correspondence for information and future agenda items

No information received to put forward for the next agenda.

777/17 time and date of the next Parish Council Meeting

The next Parish Council meeting will be held 15th January 2018 at 7pm in the Clarborough Village Hall, Main Street, Clarborough. The meeting closed at 8.40pm.