

Minutes of the Clarborough & Welham Parish Council held in the Clarborough Village Hall, Main Street, Clarborough on Monday 17th October 2016 at 7pm.

Present: Cllr Gibson (Chair), Cllr George, Cllr Baines, Cllr Avery, Cllr B Robinson, Cllr Willcock and Cllr Bowler

Others present: County Cllr Liz Yates, District Cllr Kath Sutton, PCSO Airey and members of the public

542/16 To receive apologies for absence

Apologies received and approved from Cllr F Robinson.

543/16 To receive any Declarations of Interest in any items on the agenda

No declarations of interest received.

544/16 Open session for members of the public to speak and to receive reports from the District & County Councillors, PCSO Airey & Mr Oaks Footpath Warden

District Cllr Kath Sutton gave the following reports:

- An update on the positive meeting with the resident on Gypsy Corner regarding ideas of holding an open day for the local residents
- The Secretary of State is now considering the District Council's request to join the Sheffield City Region
- Cllr Sutton attended the Rural Conference where discussions took place around the Bassetlaw Local Plan; consultation on a fortnightly garden waste collection scheme; consultation on rules regarding fly posting; a voluntary no smoking policy in Kings Park

County Cllr Liz Yates reported on a consultation regarding Local Authority school's admission policy on the criteria around catchment areas (Academies have their own admission policies); and the Mission planning application for Fracking has been deferred following details of a restricted covenant.

PCSO Airey gave his September crimes of interest for the Clarborough and Welham parish and the beat area.

Mr Oaks sent his apologies and submitted the following report:

Maintenance - I held discussions recently with the Area Rights of Way Officer for VIA and agreed a programme for the maintenance of way markers, stiles etc. which require repair or replacement using my report submitted in March as the basis. It has to be decided whether the work will be carried out this financial year or next.

The priority items are:

- a) Bridleway No.3: The vegetation will be cut back later in the year and funding is being applied for the resurfacing work
- b) Footpath No.12: Anglian Water are being approached to rectify the surface which was not completed when they carried out water pipeline works some time ago

Seasonal Closure of the Byways

All objections/comments have been assessed and it has been agreed that seasonal closure will be ahead. Quotations are being requested for the provision of gates and fencing so the byways can be closed during the winter period.

Spring/Autumn ploughing and crop surveys. These surveys are to be reinstated probably commencing in spring 2017.

Other matters raised in the public session:

Proposals by the government to extent council tax referendum principles to local parish and town councils. The National Association of Local Councils and the Society of Local Council Clerks have published their objections to this proposal and urged the local councils to write to their MPs and object – the Clerk will send an objection to John Mann.

The District Council's consultation is currently taking place on its draft Local Plan. A drop in consultation session is booked for the 22nd November in the Clarborough Village Hall. Section 3 of the plan relates to Neighbourhood Plan. Councillors are to read through the plan and make comments at the next meeting ready to submit to the District Council.

545/16 To approve minutes of the meeting held 5th September 2016

Cllr Willcock proposed to accept the minutes of the meeting held 5th September 2016 as a true record; this was seconded by Cllr Bowler and resolved by the Council.

546/16 To receive updates from the actions of the meeting held 5th September 2016

Minute 527/16

- The new notice board has been installed; along with two bollards on the driveway at a total cost of £240.00.
- A suggestion was made to put further bollards along the driveway grass to prevent cars parking or being driven on the grassed area – to put on the next agenda to discuss

Minute 534/16

- Cllr Willcock still has to distribute leaflets regarding parents parking on Hillview Crescent during school run times

Minute 535/16

- The Chair has inspected overgrown hedges on Church Lane although unsightly they were not blocking the dyke or causing an obstruction.
- The broken light next to the OAP bungalows has been reported
- Cllr Baines reported that the WI were rained off with the planting of bulbs on the village hall driveway
- Cllr Avery reported that the rotary Club has 15k purple crocuses to plant and they would be happy to plant some in the parish – it was suggested to plant some alongside the footpath on the sports field
- Cllr Willcock reported on the site meeting with the Highways Manager to observe Main Street crossing numbers during 8am to 9am in relation to our request for a zebra crossing. Unfortunately the footfall for children and adults was 31 which are not enough to warrant a crossing; there were 35 cars that used Hillview Crescent to drop off children and 12 cars used the village hall car park. It was agreed to put an article in the newsletter

547/16 To receive reports from other meetings

- The Chair reported that he had attended the meeting of the Bassetlaw Forum and will circulate the minutes around when he receives them
- The Chair reported on his meeting with the District Cllr and the residents on Gypsy Corner
- Cllr Willcock reported on his meeting with Cllr George and Cllr Bowler to discuss ideas for a Parish Council logo and publicising the competition:-
 - Criteria – anyone in the Parish can enter the competition and the logo must represent the parish in some way or many ways
 - Articles to be put in the Retford Times, village newsletter, posters and leaflets
 - Estimate for the printing costs approx. £20
 - Winner to be announced at the Christmas Tree lighting event; 1st price £10 and 2nd price £5
- Cllr George reported on the Village Hall committee meeting he attended. Items to note:
 - The roof has been repaired and the hall will be painted over the next couple of weeks
 - It was reported that the man hole cover at the side of the village hall is slippery when wet and the concrete is breaking up around the cover frame; the Chair will carry out an inspection

548/16 To receive play area inspection reports

Cllr Bowler reported no actions are required following his play area inspection.

The Chair has carried out his ancillary inspection with no actions to carry out.

549/16 To consider planning applications, note any correspondence and decision notices as listed

Application: 16/01304/COU

Location: Former farm shop at Barcroft House, Main Street, Clarborough

Proposal: Change of use of former farm shop to annex/day room for disabled relative

Application: 16/01343/FUL

Location: Former garage site, Broad Gores, Clarborough

Proposal: Demolition of existing garages and the erection of a pair of semi-detached bungalows including new access and boundary walls

Application: 16/01350/HSE

Location: Manor Farm, Church Lane, Clarborough

Proposal: Single storey side extension forming kitchen and shower room

The Council considered the above applications and Cllr B Robinson proposed not to make any objections; this was seconded by Cllr George and resolved by the Council.

Decision Notices

Application: 16/1046/HSE

Location: Riding Court Farm, Main Street, Clarborough

Proposal: Proposed dropped kerb and creation of new access to property

Decision: Refused

Application: 16/01025/FUL

Location: Tievoli, Main Street, Clarborough

Proposal: Erect of 2 No. dwellings and amended access within the curtilage of the existing property

Decision: Refused

550/16 To receive Neighbourhood Plan update

Cllr Willcock gave the following report:

Examination

Mr Richard High has been appointed as examiner for our Plan. All required documentation has been forwarded to him by BDC. He is due to carry out the examination lasting 5 – 8 days in mid-October. This will involve a visit to the Parish. We will be notified of this date but there will be no contact with us as he has to be seen to be independent.

New Parish Land

I have again contacted the Estates Dept. at BDC to ask for them to mark the housing/Open Green Space boundary. No response as yet.

Finance

Veolia, the company which takes Nottinghamshire recycled household waste offer Envirogrants to groups which wish to carryout environmental work. These are up to £1,000 and can be applied for on an annual basis. I would like to apply for such a grant on behalf of

the Parish Council to carry out initial work on the land as soon as we have the licence from BDC to do so.

Cost of cutting and clearing, vital part of preparation for wildflowers. BDC use Platts of Blyth and I had hoped to have a quote from them for this meeting. Unsuccessful at this but we are following it up.

Referendum

All the publicity material for this by Steering Group has been prepared. We just await a date for this.

551/16 Finance: – To approve payments as listed and receive financial update

The Clerk circulated copies of the September finances, bank statement and budget figures.

Cllr George proposed to approve the following payments; this was seconded by Cllr Willcock and approved by the Council.

1. Grant Thornton – external audit £240.00 (1931)
2. P Gibson – expenses £446.59 (1932)
3. Holmes Groundcare Maintenance Sept cut £175.56 (1933)
4. Malcolm Lane – new notice board £2280.00 (1935)
5. Parish Clerk – wage, tax refund & expenses £238.79 (1936)

552/16 To approve donation toward the senior citizens Christmas dinner

Cllr Bowler proposed to approve the donation towards the senior citizen Christmas Dinner; this was seconded by Cllr B Robinson and resolved by the Council.

W.I donation toward Christmas Dinner event £500 (cheque No. 1937)

553/16 To report any Highways/Rights of Way/Service faults

- The Chair has checked the grit bins and they are all full
- A resident had a bad fall over the manhole cover on Little Lane; Highways went out and put a slope up to the manhole cover to remove the trip hazard
- Cllr Baines commented on the state of the Welham bus shelter; the Chair will have a look and report to Litter Busters
- Cllr Willcock reported that the gantry is not currently working – it appears to have a design fault with the chains; they are linked incorrectly and highways are working on the solution
- The Chair has obtained one quotation to cut the hedge back on Smeath Lane; still waiting for other quotations to be given

554/16 To receive any updates on flooding issues

Cllr Avery reported that there were no updates to mention. No response from the BDC Drains Engineer has been received following the Council's letter sent in August. The Clerk will forward a copy of the letter to Cllr Avery to follow up.

555/16 To consider grass cutting contract for 2017

The delegated Councillors still have to meet up to agree on the additional areas for grass cutting. The Chair mentioned that comments from the Central Bassetlaw Forum meeting suggested looking at the Lengthsman scheme may allocate £850 towards Clarborough & Hayton councils to share; however there is no guarantee that this grant will be repeated the following year due to the NCC budget cuts.

556/16 To consider options for litter picking in the winter

The Chair raised the issue of litter picking in the winter months at the Central Forum meeting; other Parishes use volunteers. The Scouts have since been in touch to say that they will be carrying out another litter pick before Christmas. The Chair proposed to advertise for volunteers to litter pick an area that would take half an hour to do and provide bacon sandwiches for the volunteers at the end of the litter pick. It was agreed to discuss this at the January meeting to organise for February time.

557/16 Proposal to discuss the Christmas Tree Lighting event

Cllr Willcock reported that he is now dealing with the tables and stalls for the Christmas Tree event; a hot potato van will also be there serving food.

The hall will be booked 3pm -9pm, the school choir and Santa will be attending. The lights will be switched on at 5.30pm by Lucy from the Spa Shop.

The Chair is organising the tree lights; Cllr B Robinson is organising the mulled wine: Mr Kay is to be asked about doing the Welham tree lights.

Council to decide on a local charity to donate the stall fees to for the December meeting?

Cllr Bowler to carry out risk assessments prior, during and after the event.

558/16 To receive any items for information and future agenda items

- Logo competition
- Christmas event and donation to a local charity
- Additional bollards on the drive way
- 2017 meeting dates
- Grass cutting
- Bassetlaw Local Plan
- Funding to pay for maintenance of gifted land
- Litter picking – January meeting
- Ideas for 2017 budget

559/16 Time and date of next Parish Council Meeting

The next Parish Council meeting will be held 5th December 2016 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.