

Minutes of the Clarborough & Welham Parish Council meeting held at 7pm in the Clarborough Village Hall, Main Street, Clarborough on Monday 7th October 2019.

Present: Cllr Gibson (Chair), Cllr Avery, Cllr Baines, Cllr Palfreman, Cllr Willcock & Cllr Weingaertner

Others: Mrs Davies (Clerk), Mr Oates (Right of Way Warden), District Cllr Ben Sofflet, County Cllr Tracey Taylor and members of the public

1133/19 To receive and approve apologies for absence

Cllr Baines declared an interest in agenda item 13 due to being involved with the Senior Citizens Christmas Party .

1134/19 To receive any Declaration of Interest in any items on the agenda

No Declaration of Interests received.

1135/19 To suspend the meeting for open session for members of the public to speak and to receive reports from the District & County Councillors, PCSO Airey and Mr Oates (Right of Way Warden)

Apologies received from PCSO Airey; a copy of his report has been circulated.

Mr Oates (Footpath Warden) gave his Public Rights of Way update as follows:

I recently completed the Triennial survey of all the Public Rights of Way within Clarborough & Welham Parish. I am pleased to report that in general the footpaths, bridleways and byways are in good condition and continue to be an asset for the community.

There are a few exceptions to this clean bill of health, as there are safety issues that need addressing:

- There are ditch boards that are rotting and in urgent need of replacement, which have been reported to Nottingham county Council as a matter of urgency
- The most worrying aspect of the network is the poor condition of Market Hill (Byway No.22) which has been severely eroded over the past few years. I consider this to be a major hazard for walkers, horse riders and cyclists as some of the water filled ruts are 600mm deep. This byway has a Seasonal Traffic Restriction Order in place which closes the byway to the passage of vehicles from 1st November to 30th April each year; rRegretfully this has done little to preserve the fragile surface. Nottinghamshire County Council has been asked to review the situation and advise a comprehensive course of action to make it safe for all travellers
- There are a few missing way markers which, hopefully will be replaced in the near future should budgets allow

I am indebted to several residents, who over the past year have drawn my attention to matters requiring attention. Their help has been invaluable in assisting to keep the network in good order.

District Cllr Ben Sofflet gave his report as follows:

- The sitting MP, John Mann is stepping down from his role and moving on to the House of Lords
- The Bassetlaw Local Plan is still in draft and should be progressing in respect of open spaces in the community
- Cllr Sofflet reminded the Council that he has a Community Grant if it wishes to make an application towards VE day or the Senior Citizen Christmas dinner

County Cllr Tracey Taylor gave her report as follows:

- The Mineral Plan consultation closes this week – it was noted that the application for a new quarry on the Torworth and Barnby Moor boundary has been withdrawn
- A full council meeting is scheduled for later this week; motions put forward are:
- The funding of TV Licences for over 75yrs
- A debate on County lines which involves young people
- Devolution may be discussed again sometime in the future; the Government would like to move away from the two tier structures of local government. Nottingham County Council delivers 90% of our services with 66 Councillors at County. Against the 7 District Councils which deliver the other 10% of our service and Bassetlaw District Council alone has 48 Councillors
- Flood prevention – Cllr Taylor wanted to check with us that we are having direct contact with NCC Flood Officers. Cllr Avery reported that a very helpful meeting took place with the Flood Officers on the 2nd Oct
- Cllr Willcock is making an funding application to Cllr Taylor for funds towards VE Day; the Council was happy for Cllr Willcock to sign the application

The Chair asked Cllr Taylor is she would follow up his report of the overgrown hedge on Clarborough Hill which requires cutting back. Plus the overgrown hedge on Leverton Hill; which is obstructing the view for drivers exiting out of Little Gringley Lane.

1136/19 To approve the minutes of the meeting held 2nd September 2019

Minutes 1125/19 – *‘and resolved by the Council’* was added at the end of the last line. After amendment Cllr Willcock proposed to accept the minutes of the meeting held 2nd September as a true record; this was seconded by Cllr Avery and resolved by the Council.

1137/19 To receive updates on any actions from the previous meeting

- Cllr Baines reported that the litter pick went well despite the wet weather
- The Chair reported that the Scouts will no longer be carrying out any litter picking
- Cllr Avery reported that a flood group meeting was held on the 2nd October

1138/19 To receive reports from any other meetings attended

The Chair has attended the Central Parish Forum and will circulate the minutes when he receives them.

1139/19 To receive play area inspection reports

The Chair reported the he has carried out 3 routine play area inspections on 15th & 21st September and the 5th October 2019; a small amount of litter was collected and the goal nets need replacing.

The Independent Play Area Inspection has also been carried out. All risks were either low or very low. Actions: a missing bolt requires replacing on the climbing frame; to monitor the grass netting and some painting required on the bench and table.

The Chair has also carried out the half yearly ancillary routine inspections; No actions required.

The Chair has written a risk assessment for any strimming that is carried out.

1140/19 To consider planning applications below and note any planning correspondence**Application 19/01213/LBA**

Proposal: Replacement of modern windows with traditionally made wooden Yorkshire sliders
Location: The Old Vicarage, Church Lane, Clarbrough

After consideration Cllr Palfreman proposed not to make any objections; this was seconded by Cllr Baines and resolved by the Council.

Application: 19/01225/OUT

Proposal: Outline application with some matters reserved (approval being sought for access, layout and scale) to erect 4 tow storey detached dwellings (resubmission of 19/00227/OUT)
Location: Orchard House, Big Lane, Clarbrough

After consideration Cllr Avery proposed not to make any objections subject to the flood risk assessment is implemented. This was seconded by Cllr Willcock and resolved by the Council.

1141/19 To receive update from the Parish Pasture Group and consider/approve associated expenses

Cllr Willcock gave the following report:

Land Work - Following the cutting of the grass at the end of August the repeated rain delayed baling until the hotter weather dried it in mid-September. It was baled into small bales, which are more easily handled and stacked into a low hay stack by 2 local farmers. It was covered before the more recent heavy rains. Enquiries are being made of local groups which organise bonfires as to whether they could use some for their bonfires.

Wildflower seeding -The scrapes were seeded last week on 2 October with 100% wildflower mix containing 19 species of flowers. This is the most natural time to seed with wildflowers and we hope it will give a great display in 2020.

1142/19 To receive update from the Allotment Association and approve expenses

The Chair gave an update from the Allotment Association meeting held on 25th September 2019.

- Expenses owed from the Parish Council and Parish Pasture group total £390.00 – invoices to be sent to the Parish Council for payment.

- It was noted that there are 3 vacant plots

1143/19 To receive updates on the Flood Prevention and Flood Management Strategy

Cllr Avery gave an update on the meeting held 2nd October 2019 between Cllr Weingaertner, Cllr Willcock, Graham Smith (Principal Flood Risk Manager – Notts County Council), Josh Wells (Trent Rivers Trust) and Nick Clarke (NCC Flood Officer). See attached report.

1144/19 To discuss the 75th Anniversary of the VE Day event

Cllr Willcock gave an update from the VE Day Celebrations third meeting and the proposed programme of events.

1145/19 To approve the annual Senior Citizen Christmas Party grant

Cllr Willcock proposed to approve the annual Christmas Party grant of £500; this was seconded by Cllr Weingaertner. The party will be held on the 9th December.

1146/19 To discuss the Christmas Lighting event

After discussion regarding the work involved in putting on the event and lack of councillors and volunteers the following proposals were put forward.

Cllr Willcock proposed that regrettably due to the lack of councillors and volunteers that there will not be a Christmas lighting event this year; this was seconded by Cllr Baines and resolved by the Council.

Cllr Willcock proposed that the Christmas lights will be put on the existing tree and nothing else; this was seconded by Cllr Baines and resolved by the Council.

The Chair will decorate the tree at the beginning of December.

It was suggested that the Christmas event budget of £200 could be used for something towards the school children/school event.

1147/19 To consider the replacement of the goal nets

After discussion on the replacement of the goal nets on the sports field; Cllr Willcock proposed to have a budget of £70 to purchase some new goal nets; this was seconded by Cllr Baines and resolved by the Council.

1148/19 To approve a Safeguarding Policy

After consideration of the draft safeguarding policy and some small amendments; Cllr Weingaertner proposed to adopt the policy; this was seconded by Cllr Avery and resolved by the Council.

1149/19 To report any Highways/Rights of Way or Service Faults

- The overgrown hedge on Clarborough Hill has been reported
- A bollard on Main Street has been flattened and reported
- Little Lane – a branch had fallen off a tree which has now been sorted

- Faulty street light on Church Lane has been reported
- Two interacted speed signs not working correctly; the Chair will check and report
- The gantry chains are wrapped over again; the Chair will check and report

1150/19 Finances – to approve payments and receive financial update

The Clerk circulated copies of the August finances and bank statement. Cllr Willcock proposed to approve the following payments; this was seconded by Cllr Palfreman and resolved by the Council.

- a) Came & Co Insurance renewal £516.90 from 10.9.19 (2149)
- b) Holmes Groundcare Maintenance for August £334.30 (2150)
- c) Cheque 2151 Void
- d) PKF Littlejohn LLP – External auditor £240.00 (2152)
- e) Holmes Groundcare Maintenance for Sept £334.30 (2154)
- f) P Willcock – Parish Pasture expenses £297.06 (2155)
- g) P Gibson – expenses £19.88 (2156)
- h) Clarborough Welham & Hayton Seniors fund – Senior Citizens Christmas Party grant £500 (2157)
- i) B Hogg & Son – Parish Pasture work £474.00 (2158)
- j) Parish Clerk October wage £203.33 (SO)

1151/19 To receive the External Audit Review Report

The Clerk reported on the External Auditors Report and Certificate for 2018/19. The Report read *'On the basis of our review of sections 1 and 2 of the Annual Governance and Accountability Return (AVAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'*.

Other matters not affecting our opinion which we draw to the attention of the authority: *In the prior year, the smaller authority was exempt from our review, thus we have not reviewed any evidence to support the prior year comparatives on the AGAR'*

The Notice of conclusion of audit and copy of the AGAR has been published as required.

1152/19 To receive any correspondence or information for future agenda items

Items of information or correspondence put forward for the next agenda

- Grass cutting contract
- Litter picking for the January agenda
- Consider ideas of what to use the £200 Christmas budget on

1153/19 Time and date of the next Parish Council Meeting

The next Parish Council will be held on the Monday 18th November 2019 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.