

# Clarborough & Welham Parish Council

Minutes of the Parish Council Meeting held 15<sup>th</sup> September 2014 at 7.00pm in the Clarborough Village Hall, Clarborough

**191/14 Present:** Cllr Gibson (Chair), Cllr Grice, Cllr Baines, Cllr A Codling, Cllr B Codling, Cllr Collins, Cllr F Robinson, Cllr B Robinson and Cllr Willcock

**Others Present:** Mrs Davies (Clerk) and members of the public

**192/14 To receive apologies for absence**

No apologies received.

**193/14 To receive any Declarations of Interest in any items on the agenda**

Cllr Gibson declared an interest in agenda item 12 and 13.1

**194/14 Open session for members of the public to speak, and to received reports from PCSO Airey, District & County Councillors**

County Councillor Yates sent her apologies and submitted a report which the Chairman read to the Council.

**Items raised:**

- Street signs – Southview Drive – unable to read
- Hill View Crescent – only names the Infant school – request to have this altered to Primary School.
- Flooding on Millers Court
- Missing Little Gringley Lane sign – Chair to investigate
- Increase of pages in the Parish newsletter due to the increase in advertising and Neighbourhood Plan articles

**195/14 To approve minutes of the meeting held 28<sup>th</sup> July 2014**

Cllr Collins proposed to accept the minutes of the meeting held 28<sup>th</sup> July 2014 as a true record; this was seconded by Cllr Grice and resolved by the Council. The Chairman duly signed the minutes.

**196/14 To received updates from the minutes of the meeting held 28<sup>th</sup> July June 2014**

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- Minute 178/14 – Cllr Grice reported that a retrospective planning application has been submitted for 3 park homes on Gypsy Corner

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- Minute 180/14 – (155/14/) the small gate has now been repaired
- Minute 181/14 – the Chair has reported the footpath defect on Broad Gores; the A1 hedge has been cut back and the bench on the Smeath has been reported to N.C.C

(Agenda item 6 was moved to the end of the meeting for discussion.)

#### **197/14 To receive any updates on Highways/Rights of Way/Service issues and report any faults**

- The big grid requires clearing out – Chairman to report
- Lorries confused with the HGV 7.5 max weight sign on Tiln Lane – Cllr Willcock to report
- Lack of road markings on Leverton Hill when turning into Little Gringly Lane – Chairman to report
- Suggestion of white lining on Broad goes onto Big Lane – resident to report
- Cllr Baines commented that the canal bridge on Smeath Lane is not the original bridge; this is near Hayton Church.
- Cllr Grice commented on the proposed road widening on the corner of Smeath Lane and Hayton; if there are any objections the road will not be resurfaced.

#### **198/14 To receive reports from other meetings**

Cllr Grice reported on his attendance at the Hayton Parish Council meeting when the Gypsy Corner planning application was considered.

#### **199/14 To receive play area inspection reports**

Cllr Codling reported on the damaged trees in the small play area; the police have been informed and it has been reported in the Retford Times and on the village website. It was decided to leave them as they are for the time being and investigate in the possibility of putting CCTV cameras up – the Clerk will pass on information to the Chairman from the Crime Prevention Officer.

Litter reported on the junior play area and a resident has used the litter bin to put their garden waste in.

N.C.C has been to replace 8 fixings on the stake park ramp and a sign has been put up on the new fencing to stop it being used for kicking balls against.

#### **200/14 To consider planning applications, note any decisions, appeals and planning correspondence**

**Application: 14/00925/HSE**

Location: Field House Lodge, Main Street, Clarborough

Proposal: Removal of privet hedge and erect 3 mtr high boundary fence adjacent the highway

The Parish Council considered the above application and had no objections.

**Application: 14/00975/COU**

Location: Plot adjacent to Church View, Whinleys Road, Clarborough

Proposal: Conversion and change of use of redundant agricultural buildings to form 1 no.2 dwelling

The Parish Council considered the above application and had no objection on the condition that the proposal complied with the Development Management Policy DM4

**Application: 14/001058/HSE**

Location: 4 Millers Court, Clarborough

Proposal: Erection of a detached garage and workshop

The Parish Council considered the above application and objected on the grounds that the proposal is outside of the village development envelope.

**Application:** 14/001083/HSE

**Location:** 11 Howbeck Lane, Clarborough

**Proposal:** Erect single storey rear extension and convert existing integral garage into utility and study

The Parish Council considered the above application and had no objections.

Cllr B Codling proposed to accept the above responses; this was seconded by Cllr Grice and resolved by the Council.

#### **201/14 To receive Neighbourhood Plan update and to give feedback on the draft document**

Cllr Willcock gave the following report...

The Summer edition of the Village Newsletter contained a 4 page article on the Vision, Aims and Objectives of the Neighbourhood Plan and analysis of the results has just started.

The Group have had two workshops with BDC planners and the Planning Aid England advisor and great progress is being made.

It is intended that a full Draft Plan will be completed before the end of 2014 and a consultant will be employed to complete this as it is a technical document.

Letters are currently being sent out to local businesses which the group has been able to identify; asking if they have any issues which the Plan may help them with.

The group has to write a document on their 'Engagement Strategy' which outlines how the group has included the community in the Plan process.

#### **202/14 To discuss how to consult with residents regarding joining the Trentside Association**

The Chairman has contacted EDF and asked about how they carry out their consultations. EDF reported that they carry out consultations with the public and parish councils; which usually results in very little support. It was commented that the site at Maunhill was a very good one and if EDF did not develop on there, then another company would. The EDF representative would be happy to attend another parish council meeting if required.

Cllr B Robinson proposed to consult with the residents through the newsletter and for the Chairman and Cllr Grice to write the article; this was resolved by the rest of the council.

#### **203/14 To approve payments and receive financial update**

The following payments were approved:

- a) Clarborough & Welham IT Group grant £200.00 (1744)
- b) Clarborough & Welham IT Group – N Plan expense £60.00 (1745)
- c) B Goodwin – N Plan consultation expense £25.00 (1746)
- d) Holmes Groundcare Maintenance – August grass cut £175.56 (1747)
- e) 1<sup>st</sup> Clarborough Scouts – N.Plan expense £1748 (1748)
- f) Parish Clerk September wage and expenses £180.56 (1749)
- g) Broker Network – renewal £TBA (1751)
- h) Life Design – N.Plan expense £236.40 (1752)

The Clerk circulated copies of the August accounts and the bank statements for July and August were available for the Councillors to view.

**203.1 To approve purchase of second-hand locking filing cabinet at £25.00**

Cllr Willcock proposed to purchase a second-hand locking filing cabinet for the office for £25.00; this was seconded by Cllr Baines and resolved by the Council (cheque no. 1750)

**203.2 To review the insurance schedule and approve renewal payment**

The Clerk read out the insurance schedule for 2014/15 and it was agreed to adjust the office contents figure; the Clerk and Chairman will go through the asset list and ask the insurance company for a revised schedule.

Cllr Baines proposed to accept the revised figure for the insurance schedule; this was seconded by Cllr A Codling and resolved by the Council.

**204/14 To receive items for information and future agenda**

**Items for the next agenda:**

- The Church of St John the Baptist's request for grant towards their grass cutting
- Request for donations towards the W.I Christmas Dinner and the Christmas event
- Purchase of Remembrance Wreath

**205/14 To discuss noise issues on the Skate Park**

The Clerk reported that the Environmental Health Officers have not sent in further information as requested to enable the Council to consider the options available to deal with the noise issues.

Following discussions; it was agreed to ask the Officers to meet with the Councillors with the information requested; the Clerk will contact the Officers and ask for their availability dates for a meeting.

**206/14 Time and date of the next Parish Council meeting**

The next meeting of the Parish Council will take place at 7.00pm on 20<sup>th</sup> October 2014 in the Clarborough Village Hall, Main Street, Clarborough.

The Chairman closed the meeting at 9.05pm.