

Approved Minutes of the Clarborough & Welham Parish Council meeting held on Monday 10th September 2018 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.

Present: Cllr Gibson (Chair), Cllr Bowler, Cllr Willcock and Cllr Hardie

Others present: Mrs Davies (Clerk), Mr Oates (Footpath Warden) PCSO Airey , County Cllr Tracey Taylor and members of the public

907/18 To receive apologies for absence

Apologies received and approved from Cllr George, Cllr Baines and Cllr Avery

908/18 To receive any Declaration of Interest in any items on the agenda

No Declaration of Interests received.

909/18 To suspend the meeting for open session for members of the public to speak and to receive reports from the District and County Councillors, PCSO Airey and Mr Oates Footpath Warden

County Cllr Tracey Taylor gave the following report:

- Cllr Taylor confirmed that she has received the Parish Council's request to include the modification to the entrance and repairs to the surface of Little Lane on the Highways future project list
- The Chair asked if Cllr Taylor would investigate if the speed limit between Retford and Clarborough could be reduced
- Cllr Willcock also asked if there is any possibility that a footbridge over the canal at Smeath Lane could be installed

District Cllr Kath Sutton sent her apologies due to attending the Rural Conference this evening and submitted a report which the Chair read out – copy attached.

Items to report from the Bassetlaw Parish Forum in July

- There was a report from Barnsley Premier Leisure who run the leisure centre and they discussed the number of groups they organise linked with the local doctors surgeries, such as:-
 - Self-referral and GP referral where programs are tailored to individual needs.
 - The senior circuits sessions where there is a low impact programme.
 - The cardiac rehabilitation groups by referral.
 - Chair based exercises now at Beckingham and any Parish interested to contact Nicola Boswell.
- A talk was given on dementia where many facts were given about the various causes and the best way to treat one who is suffering. Local support can be gained from the Bygone Tearooms at the Museum, Forget Me Not Sessions at Tuxford and from the Well Retford.

- There was much discussion about the future of the Forum as 10 years ago it was well attended but now with IT more parishes are doing more for themselves. It was noted that NALC train and support Parish Councils and the Forum provides a networking facility for parishes so that they can give a collective voice on issues. Two new joint Chairs are proposed - Anne Ballarini from Everton and Joan Moorhouse from Tuxford.

Items from NALC

- GDPR – no need to have a data protection officer, but compliance still required
- Gas update from Misson - Drilling not commenced as they are complying with the breeding season
- The NALC constitution has been reviewed and all councils are asked to respond to the proposed new constitution by 14 February

Items from Bassetlaw District Council

- The local plan update is now on the website
- Notts County Council are proposing a unitary authority which will be a lengthy process
- Town centre events are now organised through North Notts Business Improvement District and they have chosen an outside professional body to ensure high quality events
- Bulk Waste Collection is to be cheaper from 1 October. 1st item £12.50, subsequent items £9.50 each
- There is an options appraisal taking place on the future of the derelict St Albans Church
- Because of changes in the National Planning Policy Framework more guidance will be given to parishes on how their neighbourhood plan might need to change to comply with the revised policy
- The new law concerning the collection of dog faeces began on September 1 this year

PCSO Dave Airey gave his July & August Beat area and crimes of interest report.

Mr Oates gave the following footpath report:

1) Chesterfield Walking Festival 15-23 September.

The Chesterfield Canal Trust has organised a series of a 51 accompanied walks along the canal stretching from Chesterfield to the River Idle. There are special interest walks inc canal engineering and discovering the sources of the water. Combine a walk with a boat trip and discover 3 lost canals! Some of the walks will include many of the footpaths in Clarborough. We can therefore expect many visitors to the area as these festivals are usually well supported

2) A Ploughing and Cropping Survey will be carried out in the near future. Letters are being sent to landowners in readiness

910/18 To approve the minutes of the meetings held 23rd July 2018

Cllr Willcock proposed to accept the minutes of the meeting held 23rd July 2018 as a true record which was resolved by the Council.

911/18 To receive updates on any actions from previous meetings

- Min 894/18 – The Chair has obtained quotations for repairs to the play area equipment – to be considered at the next meeting
- Min 895/18 – The Chair asked for contact details of the new Village Hall Committee
- Min 902/18 – Cllr Willcock will set up a BT website for the parish council
- Min 904/18 – The Chair contacted Highways regarding the dip in the road on the turn into Hayton; Highways report that no action is to be taken
- The mattress near the Hop Pole has been removed

912/18 To receive reports from any other meetings

The Chair has attended the Central Bassetlaw Parish Forum and will circulate the minutes when he receives them. It was noted that Torworth Parish Council is employing two young persons to carry out jobs around their parish.

913/18 To receive play area inspection reports

Cllr Bowler gave his play area inspection reports. Only items to note are the replacement parts required which the Chair is obtaining quotations for.

The Chair reported that areas of the sports field footpath require repairing and he is currently obtaining quotations.

914/18 To consider planning applications, notes any planning correspondence and decisions

Application ref: 18/01073/HSE

Location: 23 South View Drive
 Proposal: Erect single storey side extension

After consideration Cllr Hardie proposed not to make any objection; this was seconded by Cllr Bowler and resolved by the Council.

Planning appeal:

Appeal Ref: APP/A3010/W/18/3202720
 Planning ref: 18/00084/FUL
 Location: Land to West of Welham Hall, Little Gringle Lane, Welham
 Proposal: Erection of a two storey zero carbon, energy efficient dwelling, detached garage and new onsite access way

The Council had no previous objections to this application and no additional comments were sent to the Planning Inspectorate.

915/18 To receive any update from the Housing Development Working Group

There are no updates at this point in time.

916/18 Finances – to approve payments and receive financial update

The Clerk circulated copies of the July and August accounts and budget to date plus bank statement for the Councillors to view.

Cllr Willcock proposed to accept the following payments; this was seconded by Cllr Hardy and resolved by the Council.

- a) Parish Clerk – August wages £150.39 (2054)
- b) HMRC – p.a.y.e £37.40 (2055)
- c) Parish Clerk – September wages £150.39 (2056)
- d) HMRC – p.a.y.e £37.40 (2057)

917/18 To consider donation towards the North Notts Community First Responders

Cllr Hardie proposed to give a donation of £50.00; this was seconded by Cllr Bowler and resolved by the Council.

918/18 To receive update from the Parish Pasture Group and consider/approve associated expenses and additional funding

Cllr Willcock gave the following report:

Land Work- 2 further power harrowings of the land have taken place to control weeds.

Trees and seeds

- a. Sherwood Forest Country Park (RSPB) have now promised 3 sapling Oak Trees for the memorial copse. We have also had a promise of Oak Trees from the National Trust at Clumber Park.
- b. 12-15 trees will be ordered within the next few days for planting in November/December.
- c. A supplier for the wildflower and grass seed has been decided. This will have 20% wildflower content.
- d. Hedgerow renewal will take place during the winter to replace those hedging whips which have not survived the dry summer. This will mean buying replacements.

Seeding- It is hoped to have the seed in time to carry out the seeding on the weekend of 22/23 September. This will be broadcast by hand. We have asked for the public to come along and help and so far have 3 responses. The Scout group will take part as part of their Thursday activities on 20 September.

Seating - The Canal & River Trust seating will be ordered this week – 2 three seater benches and a picnic table. We are consulting over the detailed positioning with the residents who will be directly opposite them on the other side of the canal.

Memorial Copse

- a) Tree Guards -The FoPP group has decided to buy some metal tree guards for the 5 trees which will make up the copse. These are expensive but we think they will be in-keeping with the ethos of the copse.

- b) Plaques – there will be a general plaque for the copse + 5 tree specific plaques for each tree.
- c) Planting – we have yet to identify the people who plant the trees. We have an idea for the one to commemorate the dead and the Scouts will identify 2 of their number who are Parish residents – a younger member and an older member.

As indicated previously the planting of these trees will take place as part of the Parish World War 1 commemorations on 11 November 2018.

Cllr Willcock asked if the group could have a further funding of £3,500 allotted from this year's project fund. Cllr Bowler proposed that a further £3,500 is allocated to the FoPP group to assist with further field works this was seconded by Cllr Hardie and resolved by the Council.

919/18 To receive updates from the Allotment Association and consider/approve associated expenses

It was noted that a couple of allotment holders had not yet carried out any work; otherwise produce is growing well in other allotment plots. The Village Ventures have donated two gates and the Chair will donate 4 posts suitable to hang the gates on. Weed suppressant has been used along the centre footpath. There is now a need for some hard core to enable car parking this winter.

The Chair said there is a requirement to carry out a yearly inspection by the PC and suggested this should take place February/March next year. Cllr Hardie to create a check sheet that can be used for the inspections and be signed off on completion.

920/18 To receive any updates on the WW1 Commemoration event

Cllr Bowler and Cllr Willcock gave the following report:

Cllr Bowler will carry out a risk assessment of the event and it was also noted that he is still looking for someone to play the Last Post. Cllr Willcock circulated images of tree support frames; small Remembrance plaques as well as purchasing one or two Remembrance soldier silhouettes.

Cllr Bowler circulated proposed costs of £1500/£1800 for the event for the Council to consider. It was agreed to include on the next agenda to approve a budget for the event.

It was also reported that at a meeting on 9 July the small group of Councillors met with Judith & Tony Goodall, researchers in the Retford area war dead, who gave details of soldiers who had died (14) or gone missing from the 1918 electoral register (25). They have already produced personal notes on most of these men.

It was determined that Sunday 11 November 2018 would have the following programme:

Morning – The normal Remembrance Day Service held in St John the Baptist Church, Church Lane, Claborough from about 10.30 am.

Afternoon, 2 pm – The planting of Memorial Oak Trees on the Parish Pasture by residents of the Parish. Two of these of these Oaks have been given by the National Memorial Arboretum in Staffordshire with others donated by Sherwood Forest Country Park in Edwinstowe.

Afternoon, 2.30 pm – The tree planting will be followed by refreshments in the Village Hall and a display of photographs, biographies and WW1 memorabilia of those men of the Parish who died in World War 1. (This will need financial support from the PC)

Evening, 7 pm – The Parish will take place in the national event ‘Beacons of Light’ along with about 1,200 other beacons across Great Britain. Details of this have recently been sent to Steve Bowler and involve a reading at 6.50 pm, and a trumpet call at 6.55. To avoid cars going up Howbeck Lane a free minibus shuttle service will be provided (This will need financial support from the PC).

Publicity

Publicity for the names will take place in the Village Newsletter, Retford Times, Retford Life and on the village website. There are also posters in preparation.

It was also mentioned that District Cllr Kath Sutton is donating £150.00 to this event.

921/18 To receive any update on the Smeath Lane telephone box

No information has been received.

922/18 To discuss the Christmas Lighting Event

No one has come forward to run the event; therefore the Chair will Co-ordinate the event and Cllr Willcock will pass on all the information he has following last year’s event.

923/18 To receive any updates on the Flood Prevention and Flood Management Strategy

Cllr Avery was not present at the meeting but submitted the following report which the Chair read out.

Progress is maintained in pushing forward the flood prevention and flood management strategy.

A meeting of Nottinghamshire County Council (NCC) and Bassetlaw District Council (BDC) Officers with the Parish Council’s Flood Representative on 21 August 2018 established that there is a potential business case to be made to the Environment Agency for funding from them as well as local funding from NCC and BDC to create a new flood diversion culvert from Main Street across fields and under the canal. The consultant engineers commissioned by BDC estimate the cost of the scheme will be c£626k. Grant Aid from the Environment Agency if won is estimated to be 46% of the cost. BDC has allocated £180k in 2020 / 2021. The balance (c£180k) is being sought from NCC, which has overall responsibility for flood prevention issues.

BDC has also asked the consultant engineers to continue with work to identify natural flood management options along the course of Clarborough Beck (Howbeck) before it reaches Main Street. This is envisaged to include actions to create “leaky dams”, bunds, tree plantations, temporary flooding areas. Resources for this kind of action may be available from Trent Rivers Authority, Woodland Trust, RSPB, the EA and others. The first step is to draw up a detailed plan of actions that will bring benefits and then to seek cooperation of land owners and the finance required.

NCC will support an open meeting in the parish, which could explain the culvert scheme in outline; discuss the responsibilities of riparian owners and address recruiting and training flood wardens. We may wish to invite our local MP to the meeting to stimulate interest and to lobby him to press the case for the financial support required from the EA, NCC and BDC.

Proactive support from the Parish Council is also required which includes a commitment to trim and clean the course of the beck twice yearly. This is undertaken by a number of other parishes. I recommend this is included in the budget from next financial year.

Support from Cllr Sutton and Cllr Taylor will be critical to ensure BDC maintains its financial commitment and NCC allocates financial support for the potential scheme with £180k in 2020 / 2021.

924/18 To report any Highways/Rights of Way or Service Faults

Cllr Gibson has defected street lights not working, two Main Street Welham and one on Big Lane. The speed interactive sign next to Kings Arm is still not working (defected previously). The low bridge warning gantry adjacent to the Hopole chains entangled Cllr Willcock to defect.

925/18 To receive any correspondence for information and future agenda item

Next agenda items:

- Insurance renewal
- WI Annual Christmas Dinner grant
- To consider play area quotes
- To consider footpath repair quotes
- To consider a budget for the WW1 event
- To approve Village Hall annual donation

926/18 Time and date of the next Parish Council meeting

The next Parish Council meeting will be held on the 8th October 2018 at 7pm in the Clarborough Village Hall, Main Street, Clarborough.

The Chair closed the meeting at 8.46pm